



POOMPUHAR COLLEGE (AUTONOMOUS)

of the Tamil Nadu Hindu Religious & Charitable Endowments (H.R & C.E) Department
Melaiyur – 609 107, Nagapattinam (Dt.)

Internal Quality Assurance Cell (IQAC)

Action Taken Report (2016 – 2017)

S.No.	Plan of Action	Department / Person Responsible	Target Date / Time Line	Status
1.	Changes in the syllabus for the forthcoming board of studies meeting	Heads of the Departments	June, 2016	Completed
2.	Collection of feedback from various stakeholders for the academic year 2016 – 17.	IQAC	March, 2017	Completed
3.	Submission of data on AISHE portal for the academic year 2015 – 16.	Nodal Officer, AISHE	February, 2017	Completed
4.	Conduct of Academic Audit to all the departments for the academic year 2016 – 17	Coordinator, IQAC	March, 2017	Completed
5.	Making of college website more vibrant.	Coordinator, Website Maintenance Cell	December, 2016	Completed
6.	Publishing of Student Handbook (Calendar) for the academic year 2016 – 17.	Coordinator, Calendar Committee	August, 2016	Completed
7.	Workshop on “Effective Teaching Process”	Coordinator, IQAC	March, 2017	Completed
8.	Submission of self-appraisal of all staff members for the academic year 2015 – 16.	Heads of the Departments / All Faculty Members	November, 2016	Completed
9.	Calculation of h – index of the college	Coordinator, Criteria 3 – NAAC	January, 2017	Completed
10.	Sanction of attendance for students to participate in Sports / Cultural, Seminar / workshop / conference.	Heads of the Departments	October, 2016 / April, 2017	Completed
11.	Completion of portions before the end semester examinations.	All Faculty Members	October, 2016 / April, 2017	Completed




PRINCIPAL
PRINCIPAL,
POOMPUHAR COLLEGE
MELAIYUR - 609 107.