



## POOMPUHAR COLLEGE (AUTONOMOUS)

of the Tamil Nadu Hindu Religious & Charitable Endowments (H.R & C.E) Department  
Melaiyur – 609 107, Mayiladuthurai (Dt.)

### Internal Quality Assurance Cell (IQAC)

#### Minutes of the Meeting (2022 – 2023)

Date: **12.08.2022**

Time: **2.30 PM**

Venue: **Seminar Hall**

The meeting of the internal members of the Internal Quality Assurance Cell (IQAC) was held on 12.08.2022 at Seminar Hall by 2.30 PM.

Principal and the Chair Person of the IQAC Dr. E. K. Sivasakthivel welcomed the members and introduced newly constituted IQAC. He also elaborated on the roles and responsibilities of the members of the IQAC.

The Coordinator Dr. P. Asokkumar briefed on powers and functions of IQAC. The members discussed on various activities to be carried out for quality enhancement.

- Resolved to instruct the Coordinator, Website Maintenance Cell to upload Program Outcomes and Programme Specific Outcomes in the college website.
- Resolved to instruct the Coordinator, IQAC for collecting feedback from various stakeholders for the academic year 2022 – 23 through online.
- Resolved to instruct the Nodal Officer, AISHE to submit data on AISHE portal for the academic year 2021 – 22.
- Resolved to instruct the Coordinator, IQAC to conduct the Green Audit of the Campus and Academic Audit to all the departments for the academic year 2022 – 23.
- Resolved to instruct the Coordinator, Calendar Committee to take the initiative for publishing the Student Handbook (Calendar) for the academic year 2022 – 23.
- Resolved to instruct the Coordinator, Career Guidance and Counselling Cell to conduct the On Campus Placement Drive for the final year UG and PG students of the academic year 2022 – 23.
- Resolved to instruct the Heads of the Departments to take the steps to submit self-appraisal of all staff members for the academic year 2021 – 22.
- Resolved to instruct the Coordinator, Criteria 3 to calculate h – index of the college to assess the research quality.
- Resolved to instruct all the staff members to complete portions before the end semester examinations.

**Coordinator – IQAC**

Co-ordinator  
Internal Quality Assurance Cell (IQAC)  
Poompuhar College (Autonomous)  
Melaiyur - 609 107, Mayiladuthurai (Dt.)



**PRINCIPAL**

**PRINCIPAL,  
POOMPUHAR COLLEGE  
MELAIYUR - 609 107.**



## **POOMPUHAR COLLEGE (AUTONOMOUS)**

of the Tamil Nadu Hindu Religious & Charitable Endowments (H.R & C.E) Department  
Melaiyur – 609 107, Nagappattinam (Dt.)

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### **Internal Quality Assurance Cell (IQAC)**

#### **Minutes of the Meeting (2016 – 2017)**

Date: **12.08.2022**

Time: **2.30 PM**

Venue: **Seminar Hall**

The meeting was attended by the following members

1. Dr. S. Arivoli
2. Dr. P. Asokkumar
3. Dr. R. Subramanian
4. Dr. S. Balamurugan
5. Dr. A. Hari Ganesh
6. Dr. K. Ramesh



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**Date: 08.08.2022**

### **Internal Quality Assurance Cell (IQAC)**

#### **CIRCULAR**

The meeting for IQAC is scheduled on 12.08.2022, 2.30 p.m. at Seminar Hall, Poompuhar College, Melaiyur – 609 107. All the members of IQAC are requested to attend the meeting without fail.

**PRINCIPAL**

**PRINCIPAL,  
POOMPUHAR COLLEGE  
MELAIYUR - 609 107.**

#### **AGENDA**

- Welcome and initial remarks by the Principal
- To upload Program Outcomes and Programme Specific Outcomes in the college website.
- To collect feedback from various stakeholders for the academic year 2022 – 23 through online.
- To instruct the Nodal Officer, AISHE to submit data on AISHE portal for the academic year 2021 – 22.
- Resolved to instruct the Coordinator, IQAC to conduct the Green Audit for the Campus and Academic Audit to all the departments for the academic year 2022 – 23.
- To take the initiative for publishing the Student Handbook (Calendar) for the academic year 2021 – 22.
- To conduct the On Campus Placement Drive for the final year UG and PG students for the academic year 2022 - 23.
- To instruct the staff members to submit self-appraisal form for the academic year 2021 – 22.
- To calculate h – index of the college to assess the research quality.
- Any other matter.