



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

**POOMPUHAR COLLEGE**

**POOMPUHAR COLLEGE (AUTONOMOUS), MELAIYUR - 609 107, SIRKALI  
(TK), MAYILADUTHURAI (DT.), TAMIL NADU.**

**609107**

**[www.poompuharcollege.ac.in](http://www.poompuharcollege.ac.in)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**August 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

The purpose of education is to provide knowledge and skill through personal development of physical, social, intellectual, and emotional abilities. With this focus in mind, Poompuhar College was established in the year 1964 in a small village, Melaiyur situated in Poompuhar which was once a flourishing ancient port city known as Kaveri Poompattinam. It is located near the mouth of the Kaveri river on the sea coast and served as the capital of the early Chola Kings in Tamilnadu.

The college began functioning with B.A. Oriental Culture with strength of 14. Since then it has been rendering noble service to the sustained growth of educationally, industrially and economically backward rural areas. Now the college has to its credit 9 UG Programmes, 9 PG Programmes and 10 research centres offering Ph.D programmes in various disciplines.

The College is at present affiliated to Annamalai University. It has been accredited by the National Assessment and Accreditation Council (NAAC) with B Grade. The college was rendered autonomous status in the year 2009-10. The institution is committed to produce graduates who have acquired adequate knowledge coupled with social skills to lead socially responsible lives.

The college has active NSS Schemes, NCC Units and other programmes that offer students a wide range of opportunities to serve the society. The activities make the campus vibrant catering to the holistic development of the students.

The completion of 60 years of service bears testimony to the vision and mission of the college.

### **Vision**

The Vision of the institution is to become a premier institution by providing higher education with excellent quality to the rural youth by inculcating research spirit with global standard by instilling entrepreneurship with creativity.

### **Mission**

- To provide quality education in various fields so as to help all-round development of the rural youth.
- To provide conducive academic environment for knowledge sharing with scientific temper and inquiry.
- To achieve innovative latest teaching-learning methods, research orientation and extension activities to realize national goals including the adoption and promotion of knowledge output for human development.
- To hone the students with well-developed personality, skill development, and creativity.
- To create awareness of human rights, value system, culture, heritage, scientific temper and environment.
- To inculcate spiritual, moral and ethical education, this alone can ensure then nurturing and

development of wellbalanced personality.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

- The college has 77 classrooms and 10 laboratories with the state-of-the-art infrastructure and sophisticated instruments for learning and research.
- Updated and need based Curriculum with the Choice Based Credit and Outcome Based Education Systems.
- Highly Competent and qualified Faculty with large number of Ph.Ds.
- Implementation of student centric teaching-learning methodologies viz. project based learning, online courses etc.
- Academic Departments organize conferences, seminars, workshops regularly in national and international levels.
- The College has a Central Library with 29,469 books, 20 magazines and 457 research back volumes with library automation software OPAC. It has internet connection with data speed upto 100 Mbps.
- Effective Mentoring through Student Follow-up System
- 13 Smart Class Rooms and 13 ICT enabled Class Rooms
- Fitness Centre is well established and maintained
- Excellent student support facilities with Scholarships, NSS, NCC, other service organisations and adequate sports facilities.
- MOUs were signed with various institutions and Non-Government Organisations.
- Environmental friendly and Pollution-free college with good infrastructure facilities
- Controller of Examination has effective system for monitoring internal and external examinations and evaluation of answer scripts.
- Substantial campus placement opportunities from reputed organizations for students.
- Safe and Secure Campus for Congenial Learning Environment
- Facilities available for various games and sports to participate in state and national level events.

### **Institutional Weakness**

- Socially and financially deprived background of the students.
- Lack of interest among students towards higher studies and research.
- Lack of structured entrepreneurship promotional activities.
- Participation of alumni in the overall development of the college is less.

### **Institutional Opportunity**

- 10 Post Graduate departments were upgraded into Research Centres.
- Departments are engaged in promoting Interdisciplinary Research.
- Offering innovative programmes of multidisciplinary nature.
- Providing training for final year students in collaboration with District Employments Office to increase

placements in government organizations.

- Extension of Unnat Bharat Abhiyan (UBA) activities to render greater rural services through the National Service Scheme.
- Assist and Train the students for participating in the State and Regional Level Cultural Competitions.
- Increase placements with good pay packages.

### Institutional Challenge

- Attracting students to make hope to go for higher level competitive examinations.
- Enhancing Faculty and Student exchange programs with reputed National and International level Organizations.
- Shaping the students from the weaker socio-economic and rural background as skilled personalities.
- Attracting research grants from funding agencies.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

Our Institution offers 09 UG, 09 PG and 10 Ph.D. Programmes. Taking the essential and development needs of the society into consideration CBCS pattern is designed based on the guidelines laid down by UGC, TN State Council for higher Education and Parent University. At pre-board meetings, necessary modifications are done in the proposed syllabi catering to the needs of society making the graduates skilful and employable and the draft is presented in the BoS. After careful deliberations with experts and members,

BoS approves the syllabi. It comprises subject experts from other Colleges and Universities University Nominee, Alumni and Industrial experts. CBCS pattern with mandatory Interdisciplinary papers are offered for Elective Courses and one Non-major Elective paper. Mandatory Courses on Languages, Environmental Studies, Gender Studies, Human Values and Ethics and Soft Skills are given for all UG courses.

Every programme presents programme outcomes, programme specific outcomes and carries course outcomes. For UG programmes, diversified with new combinations of subjects leading to social responsibility, critical, logical and rational thinking, values and ethics, life-long process of learning, problem solving and professional proficiency. For PG programmes, the programme outcomes generally are mastery of the subject knowledge, critical thinking, problem solving, research proficiency, entrepreneurship and employability skills, which makes the rural based and economically weaker students in order to compete the society and face various challenges.

The College offers **883 courses for the last five years on employability** skills which ensure that the curriculum remains relevant and that students are exposed to real-world challenges and opportunities throughout their academic journey. **Entrepreneurship** is another hallmark of the institution's educational philosophy. In today's rapidly changing economic scenario, fostering entrepreneurial skill is essential for students.

The curriculum **integrates 204 Entrepreneurship courses for the last five years** that equip students with knowledge and skills laying a solid foundation in business fundamentals, creativity, and problem-solving. **Skill development** is an essential part of the curriculum. The College offers **640 skill development courses for**

**the last five years** such as Advertisement and Sales Promotion, Business Organisation, Programming in C++ with OOP, Personality Development, Public Health and Hygiene.

335 new courses were introduced during the last five years. The curriculum integrates many common courses with reference to cross-cutting issues such as Value Education, Environmental sciences, Soft Skills Development, professional ethics and Gender issues to all UG students. These courses develop human values coupled with the thoughts of environmental sustainability, professional ethics and gender issues. These courses open a vista for the students to pursue their higher studies. Besides, they help them to improve their personality and make them employable in the challenging global scenario.

These courses are incorporated with Part V activities such as NCC/ NSS/ YRC/ EXNORA/ RRC in order to promote qualities like honesty, integrity, secularism and empathy in a conducive ambience. These courses help the students to contribute towards national building and the promotion of social harmony in the nation. The mission of our institution centres upon creating awareness on human rights, Value system, Culture, heritage, scientific temper and conducive environment.

6 value-added courses were offered during the last five years. Structured curriculum feedback was gathered from students, alumni, and teachers was analysed by the IQAC for continuous improvement. The feedback analysis and action taken report are updated on the website.

### **Teaching-learning and Evaluation**

The student-centric teaching-learning methodology adopted by the college is:

The institution adheres to the admission policy of the government ensuring transparency, inclusivity, and equity.

The average demand ratio of applications is 1:5.

Government norms are followed and seats are reserved for SC, ST, OBC, Divyangjan, and minorities.

The learning levels of the students are identified. Concepts both fundamental and advanced are incorporated in the syllabus to suffice multiple levels of intelligence among the diverse student body.

The teacher-student ratio is 1:21.

Participatory learning activities with impetus on student-centric pedagogy are employed.

Experiential learning is ensured through Projects, Internships, Industrial Visits, Field Trips, and educational tours.

Problem-solving teaching-learning methodology facilitates the application of domain knowledge to solve practical issues.

The pedagogy of the college has ICT at its core.

A Learning Management System based on Moodle has been customized for Poompuhar College. Every student

of the college has a teacher mentor during her years at the college.

Adherence to the annual academic, plan, academic calendar, work diary, and course plan. All sanctioned posts are filled through a well-structured recruitment process.

The average teaching experience of faculty members in the institution is 11 years.

IT integrated Examination Management System (EMS) facilitates support with respect to Student Registration, Hall Tickets Generation, Attendance, Examination Results, and Fee Payment.

On average 17 days between the last date of examination and the date of result declaration. The average percentage of exam-related grievances is 0.04%.

Outcome Based Education pattern is followed with a focus on the measurement of student performance through outcomes.

The pass percentage for the 2018-2023 graduating batch is 86.50%.

### **Research, Innovations and Extension**

The advancement of the institution in the areas of research, innovation and extension are:

Research activities of the college are supervised by the Research Advisory Committee (RAC) with a well-defined Research Policy and Ethical Committee. The committee ensures academic integrity as stated in the code of ethics for research. Plagiarism checking is done at the University Library.

Course on Research and Publication Ethics is mandatory for the curriculum.

In Zoology department, one faculty has received national level Visiting Fellowship for advanced studies and research at Jawaharlal Nehru Centre for Advanced & Scientific Research (JNCASR), Jakkur, Bengaluru.

An Indo-US research project with a total grant of Rs.6,22,250/- was received from Dept. of Biotechnology, Govt. of India, and one Student Research Project Scheme from Tamil Nadu State Council for Science and Technology (TNSCST) with a grant of Rs.7,500/- were received by PG & Research Department of Zoology.

The Incubation Cell of the college coordinates and motivates the students for start-ups to develop sustainable businesses. In continuation of this sanitizers and hand wash soaps were prepared and distributed to public in and around our college.

There are 38 faculties as recognized research supervisor from various departments in our institution with 47 registered research scholars.

Around 200 articles were published in Scopus with a citation of 317, Web of Science with a citation of 180, UGC-CARE and Peer-Reviewed journals with a total *h*-index of 25.

A total of five were published as books, chapters, and conference proceedings. Under the scheme for Assistance to Publication in Tamil, Tamil Nadu State Council for Science and Technology (TNSCST) supported with a

grant of Rs. 20,000/- for writing a Lab manual on Biotechnology to a faculty in PG & Research Department of Zoology.

Our college students are actively involved in collaboration of all extension activities and Institutional Social Responsibility Initiatives of the college. The initiatives are driven by the department Clubs, NSS, NCC and Students' ExNoRa. Students were trained for Bird Census in association with Forest Department, Biofertilizer production, Vermiculture and Apiculture, and also encouraged to take training in Aquaculture with the support of Rajiv Gandhi Centre for Aquaculture for developing their entrepreneurial skills. The institution ensures 100% participation of the students in these extension activities. Mandatory and additional credits are awarded to the students for their participation.

About 47 extension and outreach programmes organised have impacted the community in Mayiladuthurai district. Beach Cleanup Drive program was organized in collaboration with Vigyan Prachar, New Delhi, supported with a fund of Rs.1,50,000/-.

The college has five functional MoUs with reputed institutions, industry and corporate houses. Publications in reputed journals were made with various institutions.

### **Infrastructure and Learning Resources**

The Poompuhar College campuses of 35 acres with a built-up area of 7203.513 sq.ft. Has well-planned facilities for academic and extra-curricular activities, Infrastructure maintenance, safety and security, and IT Policies govern development activities.

There are 77 ventilated, spacious classrooms including 26 ICT-enabled classrooms, 10 Domain-specific laboratories with state-of-the-art equipment enrich learning experiences. Herbarium and Zoology Specimens are maintained for research and education purposes. 78 computers are available for the use of faculty, students and the college office. Canteen facility is available in the campus.

There are 2 Auditoriums for interactive programmes and cultural activities. The campus houses facilities for shuttle Badminton, Basketball, Kabaddi, Football, Hand ball, Volley Ball Court, and Cricket Net Pitch. Designated space for table tennis, carom, chess, Weight Lifting, Power lifting and other indoor games. Gymnasium, yoga, and meditation room rejuvenate the young students and faculty.

The libraries with Integrated Library Management System houses 29469 books, 1735 book banks, 457 back volumes, 156 e-books (DVD and CDs) in addition to that numerous online journals and e-books. The entire campus is wi-fi enabled with several access points on all floors of all the buildings with a bandwidth of 66 Mbps.

Poompuhar College e-Learning Portal enables blended learning. Media center with an exclusive sound recording unit, Audio Visual center with video lecture capturing equipment and editing facilities are available. Adequate budget has been allocated for infrastructure augmentation and maintenance.

The college has hardware resources, licensed and open software supplementing classroom learning. Licensed software (Tally, ERP 9 and Mat lab) and open-source softwares (C, C++, PHP, Java, Python and MySQL) are available for academic and research purposes.

There is an organizational system for monitoring and maintenance of the infrastructure and IT facilities.

### **Student Support and Progression**

The college offers a favorable and encouraging environment for the holistic growth and development of the students. A concerted effort is taken to ensure an adequate support system for the students' wellbeing

During the last five-year review period, 7099 students have benefited from the Tamil Nadu Government scholarships.

The students of the institution have undergone training in soft skills, language and communication skills and life skills.

Motivation with training is given for yoga, meditation, physical fitness, health and hygiene.

The college has an efficient and systematic approach towards student counselling, mentoring, and student welfare.

In the last five years, our college has given high priority to provide comprehensive career counseling and guidance services to final year UG and PG students for competitive examinations. This programme empowers the students to develop their competitive skills to get the job they want or become entrepreneurs.

During the last five years, a total of 673 students have progressed to higher education in different educational institutions, which is 17.17 percent of the total outgoing students.

An effective system supported by statutory bodies exists for student grievance redressal and prevention of sexual harassment and curbing menace of ragging. The institution has adopted a zero-tolerance policy for ragging.

54 students have brought laurels to the college for outstanding performance in sports.

The students have emerged as winners in the cultural festivals organized at the district and state levels.

About 198 sports and cultural competitions were organized by the institution in the last five academic years.

The college follows a participatory governance model to nurture future leaders with a global outlook. The Students Council and Clubs are proactive in organizing and managing various activities and programme.

Alumni play an important role in the development of the college through their active participation in academic development. Each year alumni details are collected during the time of graduation and the alumni coordinator of the department maintains the alumni records in the department every year. Alumni contribute significantly to the growth of the institution in the ways of contribution in board of studies, guest lectures and workshop, students' motivation; provide training and students initiatives, job opportunities / recruitment and health awareness programme.



## Governance, Leadership and Management

- In order to realize the mission and vision of the Poompuhar College, all the academic and research activities have been undertaken by ensuring effective governance, leadership and management.
- Appropriate strategic plans are formulated, implemented and monitored for remedial measures from time to time.
- Institutional goals are accomplished through decentralization and participation in management. In other words, there are several Councils and Committees such as academic Council, College Council, Management Committee, Board/s of Studies, etc. The Organogram of this College clearly demonstrates it.
- Recruitment of teaching and non-teaching staff is made in compliance with the UGC Regulations, Government of Tamil Nadu and the Private Colleges Act in Tamil Nadu.
- E-Governance is implemented in Administration, Finance, and Students' Support activities, including their admissions and examinations
- Faculty members are provided with National Health Insurance Scheme (NHIS) and various kinds of leave as per the existing rules in force. They are also encouraged to attend seminars, conferences, and workshops at national/international levels and publish research papers/books in their respective disciplines to enhance the quality of academic and research of this institution.
- The faculty members are also motivated to attend the Orientation/Refresher Courses, Faculty Development Programmes and Short Term Courses off and on.
- Internal and external audits are conducted periodically to ensure accuracy and reliability of the financial statements.
- Expenditure on recurring and non-recurring expenditure has been made on need basis.
- The Internal Quality Assurance Cell (IQAC) has been playing a vital role to ensure quality of education, teaching-learning processes, and learning outcomes in the Poompuhar College. The IQAC meets regularly and analyses the feedbacks received from the students, parents and all other stakeholders on quality enhancement matters for further improvement of academic and research activities.

## Institutional Values and Best Practices

Poompuhar College is actively engaged in a variety of initiatives and events that reflect its dedication to values, social responsibilities, best practices, and institutional distinctiveness:

- **Gender Equity Focus:** The SMART curriculum is tailored to address gender issues, promoting a workforce and individuals who advocate for gender equity. This includes the establishment of a Grievance cell, Yoga and Self-defence classes, Women's Day celebrations, a Day care centre, and Health check-up initiatives, all aimed at increasing female enrolment.
- **Alternative Energy:** The College features facilities for solar and sensor-based technology, along with LED lighting, which enhance energy efficiency across the campus.
- **Waste Management:** Waste management involves dedicated bins for segregating degradable and non-degradable waste. Organic waste undergoes vermicomposting to produce organic manure. Special provisions are in place for disposing of sanitary napkins and laboratory cottons through incineration. Liquid waste is reused for watering plants, maximizing resource efficiency, and sewage wastewater is carefully directed into drainage systems to prevent contamination.
- **E-waste Disposal:** Electronic waste and non-usable hardware are responsibly disposed of in accordance with guidelines set by the state pollution control board.
- **Water and Environmental Conservation:** Effective management of hazardous waste, along with

rainwater harvesting facilities and measures for bore well recharge are implemented to uphold environmental conservation on campus.

- **Sustainable Transport:** The campus promotes sustainable transportation methods, featuring pedestrian-friendly pathways, designated parking areas to limit vehicle entry, and encouraging bicycle usage among staff and students.
- **Environmental Sustainability:** Single-use plastic is prohibited on campus, while the presence of lush greenery enhances the eco-friendly ambiance of the campus.
- **Quality Audits:** Regular audits, including Green audits, energy audits, and environmental audits, ensure compliance with sustainability standards.
- **Accessibility:** Poompuhar College is committed to being disabled-friendly, providing barrier-free infrastructure, tactile paths, accessible washrooms, and teaching aids to ensure inclusivity for all.
- **Diversity and Inclusivity:** The College fosters a culture of respect and inclusivity, rejecting discrimination based on caste, colour, creed, or religion, and actively promoting communal harmony and multiculturalism.
- **Educational Programs:** Special programs sensitize students and staff to constitutional obligations, values, rights, and civic duties, fostering a culture of civic responsibility.
- **Code of Conduct:** A dedicated committee monitors adherence to the college's code of conduct, organizing programs focused on professional ethics and orientation.
- **National Integration:** Organizing events and festivals on National and International commemorative days fosters a sense of national integration and harmony within the college community.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	POOMPUHAR COLLEGE
Address	Poompuhar College (Autonomous), Melaiyur - 609 107, Sirkali (TK), Mayiladuthurai (Dt.), Tamil Nadu.
City	MELAIYUR
State	Tamil Nadu
Pin	609107
Website	<a href="http://www.poompuharcollege.ac.in">www.poompuharcollege.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	E. K. SIVAS AKTHIVEL	04364-260827	9488004012	-	poompuharcollege@gmail.com
IQAC / CIQA coordinator	A. NAVINK UMAR	04364-260266	8098195543	-	iqacpc1964@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Evening

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of Establishment, Prior to the Grant of 'Autonomy'	02-05-1964

Date of grant of 'Autonomy' to the College by UGC		01-01-1970		
<b>University to which the college is affiliated</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Tamil Nadu	Annamalai University	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC	21-09-1988	<a href="#">View Document</a>		
12B of UGC	09-02-1998	<a href="#">View Document</a>		
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Poompuhar College (Autonomous), Melaiyur - 609 107, Sirkali (TK), Mayiladuthurai (Dt.), Tamil Nadu.	Rural	35	7203.513

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Philosophy Religion And Culture, Oriental Culture	36	Higher secondary	English	90	49
UG	BA,Economics,Economics	36	Higher secondary	English	40	40
UG	BA,Tamil,Tamil	36	Higher Secondary	Tamil	100	49
UG	BCom,Commerce,Commerce	36	Higher Secondary	English	220	155
UG	BSc,Chemistry,Chemistry	36	Higher Secondary	English	49	49
UG	BSc,Physics,Physics	36	Higher Secondary	English	48	15
UG	BSc,Zoology,Zoology	26	Higher Secondary	English	48	46
UG	BCA,Computer Science,Computer Applications	36	Higher Secondary	English	120	74
UG	BSc,Mathematics,Mathematics	36	Higher Secondary	English	65	23
PG	MA,Philosophy Religion And Culture, Philosophy Religion and Culture	24	Under Graduate	English	20	8
PG	MA,Economics	24	Under	English	35	1

	cs,Economic s		Graduate			
PG	MA,English, English	24	Under Graduate	English	35	0
PG	MA,Tamil,T amil	24	Under Graduate	Tamil	35	11
PG	MCom,Com merce,Comm erce	24	Under Graduate	English	45	30
PG	MSc,Chemist ry,Chemistry	24	Under Graduate	English	20	9
PG	MSc,Physics, Physics	24	Under Graduate	English	16	7
PG	MSc,Zoolog y,Zoology	24	Under Graduate	English	20	15
PG	MSc,Comput er Science,C omputer Science	24	Under Graduate	English	60	4
PG	MSc,Mathem atics,Mathem atics	24	Under Graduate	English	35	11
Doctoral (Ph.D)	PhD or DPhil ,Philosophy Religion And Culture,Philo sophy Religion and Culture	36	Post Graduate	English	16	1
Doctoral (Ph.D)	PhD or DPhil ,Economics, Economics	36	Post Graduate	English	10	5
Doctoral (Ph.D)	PhD or DPhil ,English,Engl ish	36	Post Graduate	English	14	5
Doctoral (Ph.D)	PhD or DPhil ,Tamil,Tamil	36	Post Graduate	English	22	0
Doctoral (Ph.D)	PhD or DPhil ,Commerce,	36	Post Graduate	English	38	2

	Commerce					
Doctoral (Ph.D)	PhD or DPhil ,Chemistry,Chemistry	36	Post Graduate	English	8	2
Doctoral (Ph.D)	PhD or DPhil ,Physics,Physics	36	Post Graduate	English	10	0
Doctoral (Ph.D)	PhD or DPhil ,Zoology,Zoology	36	Post Graduate	English	20	1
Doctoral (Ph.D)	PhD or DPhil ,Physical Education,Physical Education	36	Post Graduate	English	4	0
Doctoral (Ph.D)	PhD or DPhil ,Mathematics,Mathematics	36	Post Graduate	English	24	0

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				15				57			
Recruited	0	0	0	0	9	6	0	15	16	16	0	32
Yet to Recruit	0				0				25			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				32			
Recruited	0	0	0	0	0	0	0	0	11	21	0	32
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				44
Recruited	7	4	0	11
Yet to Recruit				33
Sanctioned by the Management/Society or Other Authorized Bodies				16
Recruited	7	9	0	16
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff



Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	9	6	0	18	24	0	57
M.Phil.	0	0	0	0	0	0	6	6	0	12
PG	0	0	0	0	0	0	3	7	0	10
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	
	Others		Total	
	0		0	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	767	0	0	0	767
	Female	776	0	0	0	776
	Others	0	0	0	0	0
PG	Male	75	0	0	0	75
	Female	132	0	0	0	132
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	5	0	0	0	5
	Female	6	0	0	0	6
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	188	195	96	207
	Female	240	234	127	157
	Others	0	0	0	0
ST	Male	0	1	0	1
	Female	1	1	0	0
	Others	0	0	0	0
OBC	Male	110	124	113	162
	Female	275	277	226	202
	Others	0	0	0	0
General	Male	3	1	0	0
	Female	1	0	2	0
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		818	833	564	729

## 2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Chemistry	<a href="#">View Document</a>
Commerce	<a href="#">View Document</a>
Computer Science	<a href="#">View Document</a>
Economics	<a href="#">View Document</a>
English	<a href="#">View Document</a>
Mathematics	<a href="#">View Document</a>
Philosophy Religion And Culture	<a href="#">View Document</a>
Physical Education	<a href="#">View Document</a>
Physics	<a href="#">View Document</a>
Tamil	<a href="#">View Document</a>
Zoology	<a href="#">View Document</a>

### Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The college offers 29 programmes and 626 courses. The College system is following the multidisciplinary and interdisciplinary approaches amongst various departments. It enables the students to gain knowledge on several domains in both arts and science streams. Therefore, the students of each department also take up Elective/Interdepartmental courses offered by other departments, and thereby ensuring a multi/interdisciplinary approach academically.
2. Academic bank of credits (ABC):	The institution adheres to the CBCS from 2007 in accordance with the established norms and is associated with Annamalai University. Students have flexibility in selecting their courses during their studies because to the choice-based credit system. Instructors and learners are welcomed to enroll in online courses via MOOC, NPTEL, and SWAYAM, among other venues. Once ABC has been approved by the parent university, the College's value-added courses will aid in its implementation. In addition to publishing books and book chapters on a variety of subjects, faculty members are encouraged to create e-content in their fields. The institute is in the process of developing good practice for ABC. By using MAG

	<p>Edu Institutional ERP, the institution has taken the initiative to build digital profiles for each student that document their academic accomplishments, including completed courses, grades received, and credit accrued. As anticipated by National Education Policy, the acquired academic credits will be readily transferable between institutions in the future.</p>
3. Skill development:	<p>The College offers Soft Skills course with two-credits to all the undergraduate students. During the course period, intensive training is imparted to the students for enhancement of their communication skills, time management skills, leadership skills etc. The College organizes exhibitions from time to time for encouraging the students to develop their skills and promote their capabilities of innovations and creativity in their respective fields of study. Various departments of the College conduct a series of trainings, motivational and awareness programmes focusing on the development of various skills of students. Over and above, the value-added courses are also offered by the College, along with practical knowledge and skills, to strengthen their caliber on vocational education of the students. Internship and project work taken up by the students offer a huge scope for the students to acquire many skills necessary to enhance their employability, and to emerge as successful entrepreneurs. Field Visits provide many kinds of learning experiences to the learners.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>The Department of Tamil of the College teaches one of the Indian languages and also the oldest language of the world, Tamil. It offers Tamil Language courses to all the first and second year undergraduate students. The texts prescribed by this department uphold the values of Tamil language and culture. Various Courses are taught in the Department of Tamil in its UG &amp; PG Programmes. The Department of Philosophy, Religion &amp; Culture, and many Humanities and Science departments focus on Indian ancient traditional knowledge in the course of their programmes. The valueadded courses offered by these departments also uphold Indian values through the language of Tamil. The syllabi of various departments contain courses that focus on Indian culture. For instance, The Department of English offers courses such as Indian Writing in English (UG &amp; PG), World Classic Translated into English, Indian</p>

	<p>Literature translated into English, Indian Literature and Culture, Diaspora Literature, Literature and Environment etc. that celebrate the Indian Knowledge System, Culture and Heritage. The department of Philosophy, Religion &amp; Culture offers courses such as Indian Philosophy, Indian Culture, Tamil Culture, Archaeology, South Indian Philosophy, Temple Arts, Fine Arts, Contemporary Indian Philosophy, Comparative Religion, Temple Management, Temple Architecture, Saivism and Vaisnavism, Yoga, Ethics, Saiva Siddhanta and Visistadvaita that celebrate Indian Knowledge System, Culture and Heritage. Indian Culture and traditions Many departments conduct cultural competitions that contribute to the celebration of Indian art forms and festivals. Many traditional festivals are being celebrated in the college. The thanksgiving celebration to Nature similar to the Harvest festival of Africa, Pongal is celebrated on a grand scale which ensures equality in the name of Samathuva Pongal. The institution has been engaging in academic, cultural and social activities that promote a multicultural and pluralistic society.</p>
5. Focus on Outcome based education (OBE):	<p>The revision of Syllabus has been carried out based on the LOCF model proposed by the UGC. Outcome Based UG &amp; PG Programmes adopted from the academic year 2019 - 2020. The IQAC team helped to frame the POs reflecting the vision and mission of the institution, followed by the framing of PSO and Cos, POs and PSOs were introduced to the students in the Students Induction Programme and Bridge Courses. The institution developed an Excel template to assess the students' academic performance and to calculate the OBE attainment.</p>
6. Distance education/online education:	<p>College is not offering distance /online education. However, the institution encourages the students to register for online courses in various online platforms like, MOOC, SWAYAM, NPTEL, etc. E-content prepared by the faculty are available in YouTube channels and College website. The PowerPoint presentation prepared by the course faculty is available for students in the college website and Google class room. Tremendous initiatives were taken by the faculty for conducting online classes during the pandemic time. Zoom, Google classroom and other virtual labs were used to conduct theory and practical classes.</p>

**Institutional Initiatives for Electoral Literacy**

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. The Electoral Literacy Club has been constituted in our college as per the guidelines of Election Commission of India for strengthening the culture of electoral participation among students.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The ELC is functioning with 2 Nodal Officers, 2 Mentors, 2 Campus Ambassadors and 12 student members to take all responsibility for creating awareness among the students in participation and enrolment.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The Electoral Literacy Club of Poompuhar College (Autonomous) has served as a platform to engage students through various activities to familiarize them with the electoral process. In collaboration with NSS, election awareness campaign and programmes related to voters' rights and responsibilities have been conducted every year. Students have served as volunteers in various activities related to the electoral process. It aims at strengthening the culture of electoral participation among youngsters.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The Electoral Literacy Club of Poompuhar College (Autonomous) has designed the activities to empower the students as voters. Several initiatives have been taken to motivate students to serve the society by organizing various awareness programmes. The club has created awareness among students to participate in the electoral process. The dynamic team of students and faculty members have mobilized enrollment of voters every year to assist the District Election Thasildar.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The Electoral Literacy Club has been empowering the academic community through registration of eligible new young voters. It has been enlightening the students about the importance of voting and establishing their rights and responsibilities as voters.

## Extended Profile

### 1 Students

#### 1.1

##### Number of students on rolls year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1750	1964	2045	2376	2406
File Description		Document		
Provide Links for any other relevant document		<a href="#">View Document</a>		
Institutional data in the prescribed format (data		<a href="#">View Document</a>		

#### 1.2

##### Number of final year outgoing students year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
569	807	781	892	870
File Description		Document		
Provide Links for any other relevant document		<a href="#">View Document</a>		
Institutional data in the prescribed format (data		<a href="#">View Document</a>		

### 2 Teachers

#### 2.1

##### Number of full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
79	91	96	104	108
File Description		Document		
Provide Links for any other relevant document		<a href="#">View Document</a>		
Institutional data in the prescribed format		<a href="#">View Document</a>		
Certified list of full time teachers		<a href="#">View Document</a>		



## 2.2

**Total number of full time teachers worked/working in the institution (without repeat count) during last five years:**

**Response: 116**

File Description	Document
Provide Links for any other relevant document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 3 Institution

## 3.1

**Total expenditure excluding salary year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
240.30258	127.40407	40.41887	116.43829	94.68783
File Description		Document		
Provide Links for any other relevant document		<a href="#">View Document</a>		

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curriculum Design and Development

##### 1.1.1

**Curricula developed and implemented have relevance to the local, regional, national, and global developmental needs, which is reflected in the Programme outcomes (POs) and Course Outcomes(COs) of the Programmes offered by the institution**

##### **Response:**

Our Institution offers **09 UG, 10 PG and 10 Ph.D Programmes**. The curriculum is systematically planned and properly designed by keeping the vision and mission of the institution to provide higher education with excellent quality to the rural youth by inculcating

research spirit with global standard by instilling entrepreneurship as well as to achieve innovative teaching – learning methods, research orientation and extension activities to realize national goals including the adoption and promotion of knowledge output for human development. Further the institution concentrates on the personality and leadership skills with creativity. The employer specifically requires alumni suggestions and requirements of adopted villages people are considered in identifying the local, regional, national and global needs.

Taking the essential and development needs of the society into consideration CBCS pattern is designed based on the guidelines laid down by UGC, TN State Council for higher Education and Parent University. At pre-board meetings, necessary modifications are done in the proposed syllabi catering to the needs of society making the graduates skilful and employable and the draft is presented in the BoS. After careful deliberations with experts and members, BoS approves the syllabi. It comprises subject experts from other Colleges and Universities University Nominee, Alumni and Industrial experts. CBCS pattern with mandatory Interdisciplinary papers are offered for Elective Courses and one Non-Major Elective paper. Mandatory Courses on Languages, Environmental Studies, Gender Studies, Human Values and Ethics and Soft Skills are given for all UG courses.

Every programme presents programme outcomes, programme specific outcomes and carries course outcomes. For UG programmes, diversified with new combinations of subjects

leading to social responsibility, critical, logical and rational thinking, values and ethics, life-long process of learning, problem solving and professional proficiency. For PG programmes, the programme outcomes generally are mastery of the subject knowledge, critical thinking, problem solving, research proficiency, entrepreneurship and employability skills, which makes the rural based and economically weaker students in order to compete the society and face various challenges. Every department is seriously working towards attaining course outcome and program specific outcome through qualified faculty members, learner-centred teaching and good infrastructure with ICT enabled classrooms and excellent academic ambience.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.1.2

**The programmes offered by the institution focus on employability/ entrepreneurship/ skill development and their course syllabi are adequately revised to incorporate contemporary requirements**

#### Response:

The institution takes pride on its commitment in preparing students for employability in today's dynamic and competitive world. With a keen focus on employability, entrepreneurship, and skill development, the programmes are designed to enhance the knowledge, skills, and attributes needed to excel in their chosen fields. Recognizing the ever-evolving demands of the industries and employers, the institution emphasises on ensuring that graduates are not only academically proficient but also ready for taking jobs in industries, corporates, hospitals, teaching career and front office jobs. The College offers **883 courses for the last five years on employability** skills which ensure that the curriculum remains relevant and that students are exposed to real-world challenges and opportunities throughout their academic journey. The College offers language communication training for all the UG final year students to help students present themselves effectively to potential employers.

**Entrepreneurship** is another hallmark of the institution's educational philosophy. In today's rapidly changing economic scenario, fostering entrepreneurial skill is essential for students. The curriculum **integrates 204 Entrepreneurship courses for the last five years** that equip students with knowledge and skills laying a solid foundation in business fundamentals, creativity, and problem-solving. The aspiring student entrepreneurs are given training to develop business plans, access funding, and launch their ventures. Courses such as Entrepreneurship in Small and Medium Enterprises, Advanced Marketing Management helps them to understand the changes in the field of marketing and financial principles that enable them to start and run successful business.

**Skill development** is an essential part of the curriculum. The College offers **640 skill development courses for the last five years** such as Advertisement and Sales Promotion, Business Organisation, Programming in C++ with OOP, Personality Development, Public Health and Hygiene. Great emphasis on language and communication skill development is laid. Through language laboratories and workshops, students hone their abilities to express themselves clearly and persuasively. Furthermore, the institution encourages students to engage in internships, field visit, and research projects that provide practical, hands-on experience. This experiential learning complements classroom instruction, allowing students to apply their knowledge and refine their skills in real-world settings.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

<b>1.2.1</b>  <b>Percentage of new courses introduced out of the total number of courses across all programmes offered during the last five years</b>  <b>Response: 21.04</b>	
<b>1.2.1.1 Number of new courses introduced during the last five years:</b>  <b>Response: 335</b>	
<b>1.2.1.2 Consolidated number of courses offered by the institution across all Programmes (without repeat count) during the last five years :</b>  <b>Response: 1592</b>	
File Description	Document
Subsequent Academic Council meeting extracts endorsing the decision of BOS	<a href="#">View Document</a>
Minutes of Board of Studies meeting clearly specifying the syllabus approval of new courses	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

<b>1.3.1</b>  <b>Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability and other value framework enshrined in Sustainable Development Goals and National Education Policy – 2020 into the Curriculum</b>  <b>Response:</b>  Our institution situated in the most remote village and it provides higher education to wide range of
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diversified students including first generation, agricultural based, rural background, socially and economically deprived and female students who need a variety of exposure to understand and address today's social and environmental challenges. The curriculum integrates many common courses with reference to cross-cutting issues such as Value Education, Environmental sciences, Soft Skills Development, professional ethics and Gender issues to all UG students. These courses develop human values coupled with the thoughts of environmental sustainability, professional ethics and gender issues. These courses open a vista for the students to pursue their higher studies. Besides, they help them to improve their personality and make them employable in the challenging global scenario.

These courses are incorporated with Part V activities such as NCC/ NSS/ YRC/ EXNORA/ RRC in order to promote qualities like honesty, integrity, secularism and empathy in a conducive ambience. These courses help the students to contribute towards national building and the promotion of social harmony in the nation. The mission of our institution centers upon creating awareness on human rights, Value system, Culture, heritage, scientific temper and conducive environment. Festivals and functions are the symbol of culture, tradition and identity. They help both the individual and the society to strengthen amicable relationship with one another. Celebration of national functions help the students identify themselves with culture and the nation. Focus on Various National and International celebrations like National Flag Day, International Yoga Day, Voters Day, Health Day, Republic Day, Women's Day, Independence Day and Pongal festival develop a rapport between the student and the society and also inculcate ethical, moral and social values. These celebrations promote unity in diversity and thereby bringing peace and love in our secular nation.

**Professional Ethics:** Courses such as Languages and Soft Skills Development inculcate leadership, communication skills, time management and other professional qualities in students. 22AU:02FA2 - Principles of Marketing, 22AU:P02M15 - Corporate Social Responsibility, 22AU:P05M15 – Ethics, 22AU:10MBE1 – Journalism are some other courses which also impart specific professional ethics.

**Gender:** Students are sensitized about gender issues by its integration into the curricula of Tamil and English Literatures. As part of the Value Education course, Gender Studies is offered to all UG students.

**Human Values:** Value Education offered as a mandatory course to all the undergraduates, stresses on human values, ethics and societal issues. The curricula offers a wide variety of courses with emphasis on human values such as 22AU:06NME2 - Chemistry of Consumer products, 22AU:P02M2 - Services Marketing, 22AU:PHR - Human Rights, 22AU:05A3 - Philosophy of Thirukkural, 22AU:07M6 - AraIlakkiam.

**Environment:** Environmental Studies course is offered to all the undergraduate students highlighting the major environmental issues faced by us and emphasizing the importance of sustainable development. Apart from that several courses such as 22AU:01MBE2 - Agricultural Chemistry, 22AU:03NME1 - Bio Fertiliser and Mushroom Cultivation, 22AU:13MBE2 - Medical botany, 22AU:P08M10 - Environment and Biodiversity Conservation integrate environmental issues from a disciplinary perspective too.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**1.3.2**

**Number of certificate/value added courses/Diploma Programmes offered by the institutions and online courses of MOOCs, SWAYAM/e-PG Pathshala/ NPTEL and other recognized platforms (without repeat count) where the students of the institution have enrolled and successfully completed during the last five years.**

**Response:** 6

<b>File Description</b>	<b>Document</b>
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**1.3.3**

**Percentage of programmes that have components of field projects / research projects / internships during the last five years.**

**Response:** 100

**1.3.3.1 Total Number of programmes that have components of field projects / research projects / internships (without repeat count) during the last five years**

**Response:** 20

**1.3.3.2 Total Number of programmes offered (without repeat count) during the last five years**

**Response:** 20

File Description	Document
Sample Evaluated project report/field work report submitted by the students	<a href="#">View Document</a>
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
Program and course contents having element of field projects / research projects / internships as approved by BOS	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

**Structured feedback for curriculum and its transaction is regularly obtained from stakeholders like Students, Teachers, Employers, Alumni, Academic peers etc., and Feedback processes of the institution may be classified as follows:**

**Response:** A. Feedback collected, analysed, action taken & communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 62.61

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
583	654	681	792	802

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1066	1105	1028	1210	1200

#### File Description

#### Document

Provide the relevant information in institutional website as part of public disclosure

[View Document](#)

Institutional data in the prescribed format (data template)

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document relating to sanction of intake as approved by competent authority

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

##### Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

**Response:** 75.87



**2.1.2.1 Number of actual students admitted from the reserved categories in the first year of the programme year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
324	387	326	507	503

**2.1.2.2 Number of seats earmarked for reserved category as per GoI/State Govt. rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
519	533	509	569	568

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of the letter issued by the State govt. or Central Government Indicating the reserved categories(SC, ST, OBC, Divyangjan, etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any	<a href="#">View Document</a>

**2.2 Catering to Student Diversity****2.2.1**

**The institution assesses the learning levels of the students and organises special Programmes to cater to differential learning needs of the student**

**Response:**

A variety of groups, including slow learners, advanced learners, and visually challenged people, receive

holistic education. Bridge courses are offered after admission to build the groundwork, enhance learning, foster enthusiasm in the subjects, and improve communication skills. The CIA in charge and the ward's tutor evaluate variations in performance and learning.

Learning styles and preferences are taken into consideration when diversifying teaching practices and methodologies. Instructors are advised to be adaptable and concentrate on strategies for addressing the variations in the students' access levels. Both slow and advanced learners are identified by the tutorial system, which then offers them tailored support.

Remedial/special programs and examinations are offered to Slow Learners in order to address any questions and concerns they may have. Peer assistance, training, and library resources are expanded. Students with varied abilities receive scribes.

In the case of advanced learners, Encouraging concurrent course enrolment can be achieved by providing extra learning resources, attending seminars, conferences, and competitions, and enrolling in certificate programs, job training, and add-on courses. Placement Cell and Target C&E set up career counseling and specialized coaching for candidates taking competitive tests at the national and state levels.

File Description	Document
Upload Any additional information	<a href="#">View Document</a>
Provide link for additional information	<a href="#">View Document</a>

### 2.2.2

**Student - Full time teacher ratio (Data for the latest completed academic year)**

**Response:** 22.15

File Description	Document
List showing the number of students in each of the programs for the latest completed academic year across all semesters	<a href="#">View Document</a>
Certified list of full time teachers along with the departmental affiliation in the latest completed academic year.	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experience and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

In order to make learning enjoyable for students, active, cooperative, project-based, experiential, blended, and other ICT-based learning strategies have been implemented. A range of immersive and participatory learning techniques, along with problem-solving approaches, are employed to ensure that students are active learners.

Utilizing the modes of feeling, thinking, doing, and watching (observation), experiential learning can be made effective in four stages. These stages include

- Field trips, educational and professional events, and lab sessions
- studies and questionnaires Displays
- Performances on stage
- Taking part in sporting events
- Extension-related undertaking
- The most effective student-centered learning strategy is participatory learning, which consists of
- Professional talks and seminars
- Talks and facilitated workshops
- Conversations in groups
- Fast learners helping slow learners in peer-learning circles
- supervised library activities
- Workshop, conference, and seminar
- Corporate organizations and potential recruiters providing training
- Questioning and the Quiz Method
- Drama and role-playing
- Supplementary courses such as BPO, Tally, Yoga, Soft skills, etc.
- The purpose of the problem-solving method is to improve students' critical thinking, creativity, decision-making, reasoning, and capacity to identify answers.
- Case studies
- curriculum for soft skills
- Learning via projects
- Tasks
- Creating and resolving issues during an extension activity
- Activities in clubs, groups, and department forums

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide Link for Additional Information	<a href="#">View Document</a>

**2.3.2**

**The institution adopts effective Mentor-Mentee Schemes to address academics and student-psychological issues**

**Response:**

Given that the college is situated in a rural, economically disadvantaged area, mentors at this institution must provide mentees with fair and committed assistance. The duties of a mentor include providing confidential, considerate, and effective communication support to mentees who are enrolled in courses. The tutor (mentor) ward system is one of the best in place at the university for bridging the gap between the students and the professors.

A maximum of 25 students are allocated to each faculty member as their wards. Each academic year, a new mentor is assigned and set up. Regular tutor-ward meetings are held to hear from students regarding their complaints and feedback regarding their academic experiences.

The department head and faculty members will review the meeting, and appropriate action will be taken. Action that needs to be taken at the institutional level will be discussed in the HoD meeting, which the principal chairs.

In order to facilitate students' integration into the college setting, which comprises both teaching and non-teaching personnel, a library reading room, and available laboratory facilities Assist mentees in organizing and prioritizing their workload. Each mentor is obliged to compile a database containing the names, registration numbers, and phone numbers of their individual mentees. Additional duties that mentors took on included giving information on online courses, hardcopy and softcopy study materials, exams, etc.

Attendance review;

- Behavioral monitoring of students;
- Marks earned in ongoing internal assessments;
- Internal marks;
- learning challenges
- Assignments and component submissions;
- The content covered in each subject;
- Additional coaching classes as needed;
- Student accomplishments;
- Teaching materials posted in the WhatsApp group.

In addition, the tutor meets one-on-one with each student on a regular basis to gain a deeper understanding of their wards. Additionally, the tutor confirms the weekly or fortnightly lessons taught by the faculty and, if needed, offers helpful guidance on how to handle extra classes to help the slower learners. In order to focus on all students and keep them up to date on their studies through support services, tutorials and ongoing evaluation are employed to identify pupils who have learning issues. Slow learners who struggle with comprehension and learning receive individualized attention, mentorship, and instruction from the tutor in more effective learning strategies. The tutor-ward system is not just for students who struggle academically or who have other difficulties; it also aims to inspire high standards in the performing students in order to encourage them to receive ranks, participate in academic competitions and win prizes, and be encouraged to engage in research activities.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
List of Active mentors	<a href="#">View Document</a>
Provide Link for Additional Information	<a href="#">View Document</a>

### 2.3.3

#### *Preparation and adherence of Academic Calendar and Teaching plans by the institution*

**Describe the Preparation and adherence to Academic Calendar and Teaching plans by the institution.**

#### **Response:**

The academic calendar is carefully planned out by the university. All events that are extracurricular, co-curricular, and curriculum-based are included in the academic calendar. Each academic year ends with a meeting called by the principal with the College Council, which is made up of the Controller of Examinations, Heads, Coordinator of IQAC, Deans of Academics - Arts and Science, Dean of Staff and Student Welfare, and Staff responsible for Clubs and Movements. The purpose of these meetings is to finalize dates for the following academic year, discuss upcoming events, and decide whether or not each one is feasible.

The committee considers all the options, comes to a consensus, and sets dates for major events such as College Day, Valedictory Day, Gratitude Day, Sports Day, Republic Day, Independence Day, and other days of remembrance. It also schedules CIA and semester examinations. After being reviewed and approved by the College Council, the comprehensive plan is published in the College Handbook. The departments are able to plan their operations at the departmental level thanks to the institution's overall plan, which is documented in meeting minutes and submitted for review to the IQAC and the institution's head. Every staff member and student receives a copy of the college handbook, which contains information on all ongoing and future programs and events.

Under the direction of their individual department heads, each faculty member prepares the course's teaching lesson plans well in advance. The lesson plans, which span 15 weeks and encompass two units for each CIA, are carefully reviewed by the Heads of Departments before being sent to the Principal for further action. Lesson plans are created and carried out by course instructors. The "Faculty Record" contains the teaching strategy, resources, teaching aids, and topics covered each week. It is approved by the HODs at the conclusion of each week and given to the Principal at the end of each month. Feedback from instructors and students is gathered for any necessary adjustments or modifications. Faculty, staff, and students at the institution fervently adhere to the activities scheduled and detailed in the college handbook. The Planning Guideline specified in the College Handbook is strictly adhered to by the Institution. The stakeholders in the institution follow the Academic Calendar and Teaching Plan in their purest form, and the process of preparation and adherence is flawless.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide Link for Additional Information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Average percentage of full time teachers appointed against the number of sanctioned posts year wise during the last five years**

**Response:** 99

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
79	92	96	104	108

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts).	<a href="#">View Document</a>
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
Institutional data in the prescribed format (data template merged with 2.4.3 and 2.4.4)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 2.4.2

**Percentage of full time teachers with Ph.D./D.Sc. / D.Litt./ L.L.D during the last five years**

**Response:** 54.31

#### 2.4.2.1 Number of full time teachers with *Ph.D./D.Sc. / D.Litt./ L.L.D* during the last five years

**Response:** 63

File Description	Document
List of faculty having Ph.D./D.Sc. / D.Litt./ L.L.D along with particulars of the degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institutional data in the prescribed format (data template merged with 3.2.3 and 3.4.2)	<a href="#">View Document</a>
Copies of Ph.D./D.Sc. / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.4.3**

**Average teaching experience of full time teachers (Data to be provided only for the latest completed academic year, in number of years)**

**Response:** 12.03

**2.4.3.1 Total teaching experience of full-time teachers as of latest completed academic year**

Response: 950

File Description	Document
Institutional data in the prescribed format (data template merged with 2.4.1 and 2.4.4)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.4.4**

**Percentage of full time teachers working in the institution throughout during the last five years**

**Response:** 73.15

**2.4.4.1 Number of full time teachers worked in the institution throughout during the last five years:**

Response: 79

File Description	Document
Institutional data in the prescribed format (data template merged with 2.4.1 and 2.4.3)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Average number of days from the date of last semester-end/ year- end examination till the last date of declaration of results during the last five years**

**Response:** 25.2

**2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
24	21	39	26	16

File Description	Document
Result Sheet with date of publication	<a href="#">View Document</a>
Policy document on Declaration of results (if any)	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Exam timetable released by the Controller of Examination	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 2.5.2

**Percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years**

**Response:** 0.63

**2.5.2.1 Number of complaints/grievances about evaluation year wise during last five years**



2022-23	2021-22	2020-21	2019-20	2018-19
28	13	01	16	0

#### 2.5.2.2 Number of students appeared in the examination conducted by the institution year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1530	1674	1759	2072	2198

File Description	Document
List of students who have applied for re-valuation/re-totaling program wise certified by the Controller of Examinations year-wise for the assessment period.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 2.5.3

**IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA)/Formative Assessment have brought in considerable improvement in Examination Management System (EMS) of the Institution**

**Describe the examination reforms with reference to the following within a minimum of 500 words**

- **Examination procedures**
- **Processes integrating IT**
- **Continuous internal assessment system**

#### **Response:**

Colleges use the semester system because it is an efficient, well-organized, and convenient form of instruction. Continuous Internal Assessment (CIA) is an inherent, essential component of the semester structure that allows teachers to assess students' learning and growth.

The college features a well-established COE office with cutting-edge software systems for effectively managing student records and data. The entire examination process is automated thanks to internal IT software. IT tools are used efficiently to run tests, evaluate them, and announce the results. Currently, CIA and ESE seating assignments and invigilation responsibilities are centralized at the college level.

Reliability testing and data entry are carried out using commercial software.

Two consolidated exams, three assignments, a seminar presentation, and attendance at every class were all part of the CIA. It is urged of students to use the smart classroom facilities for their seminar. For unsuccessful candidates, the CIA and ESE systems offer the chance to complete the program by giving them the opportunity to appear in CIA improvement and additional tests, which are held within 30 days of each other. The college website publishes the results of the CIA and ESE online. Every step of the examination process is fully automated.

The college has been consistently implementing exam reforms by enhancing the examination process through the integration of End Semester Examinations (ESE), Continuous Internal Assessments (CIA), and Information Technology (IT).

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide links as Additional Information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

**The institution has stated learning outcomes (programme and course outcome)/graduate attributes which are integrated into the assessment process and widely publicized through the website and other documents and the attainment of the same are evaluated by the institution**

#### Response:

Every program has distinct goals, and the overall structure of the course guarantees that students completing the program will possess a particular set of abilities and competencies. Outcome-Based Education, or OBE, is a student-centric paradigm that which achieve the specified aims and objectives (outcomes).

Program Outcomes (POs): POs are broad statements that include the behaviors, knowledge, and abilities that students pick up from a variety of courses.

POs are focused on the overall graduation process for a specific program as well as the skills and knowledge a graduate will gain from the experience.

Program Specific Outcomes (PSOs): These are declarations of what graduates of a particular program ought to be able to do. PSOs are created based on recommendations from stakeholders such as industry leaders, educators, alumni, and subject matter experts.

Course outcomes (COs): After a course is completed, COs highlight the information, abilities, and values that students have the ability to communicate. COs have a stronger subject-oriented focus.

The learning objectives for each program and course have been outlined in detail by the college.

File Description	Document
Upload POs and COs for all courses (exemplars from Glossary)	<a href="#">View Document</a>
Provide links as Additional Information	<a href="#">View Document</a>

## 2.6.2

**Pass percentage of students (excluding backlog students) (Data for the latest completed academic year)**

**Response:** 77.86

**2.6.2.1 Total number of final year students who passed the examination conducted by Institution during the latest completed academic year:**

Response: 443

File Description	Document
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Certified report from the COE indicating the pass percentage of students of the final year (final semester) eligible for the degree program-wise / year wise	<a href="#">View Document</a>
Annual report of Controller of Examinations ( COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1

**Online student satisfaction survey regarding teaching learning process**

**Response:** 3.66

## Criterion 3 - Research, Innovations and Extension

### 3.1 Promotion of Research and Facilities

#### 3.1.1

**The institution's research facilities are frequently updated and there are well defined policy for promotion of research which is uploaded on the institutional website and implemented**

#### **Response:**

Our institution possesses a well-defined research policy to promote research for which a "Centralized Equipment Facility" has been initiated consisting of the following instruments: Digital weighing balances, centrifuges (normal & refrigerated), autoclave for sterilization, incubators, laminar air-flow chamber for microbiological assays, colorimeters, spectrophotometer for biochemical assays, stereomicroscope with camera attachment for photomicrography, binoculars for observation of birds, butterflies, etc., portable pH meter and salinometer for using in field analysis. Members of Research and Ethical Committee monitors the progress of sustained research and ensures academic integrity. By making this policy readily accessible on the institutional website, transparency and clarity are assured, allowing all stakeholders to be well-informed about the research ethos of our institution. The number of research guides and research scholars are on the increase in the last five years. There are 38 faculties as recognized research supervisor from various departments in our institution with 47 registered research scholars. As per the University regulations, Course work for research scholars constitute Research Methodology comprising research ethics, department specific paper as well as area of specialization. In addition, Research Advisory Committee constituting of External subject expert of the respective specialization ensures classical research. Research publications were made in SCOPUS indexed, Web of Science and peer reviewed journals including collaborations with various research institutions. Around 200 articles were published in Scopus with a citation of 317, Web of Science with a citation of 180, UGC-CARE and Peer-Reviewed journals with a total *h*-index of 25. In Zoology Department, one faculty has received national level Visiting Fellowship for advanced studies and research at Jawaharlal Nehru Centre for Advanced & Scientifica Research (JNCASR), Jakkur, Bengaluru.

The Incubation Cell of the college coordinates and motivates the students for start-ups to develop sustainable businesses. In continuation of this sanitizers and hand wash soaps were prepared and distributed to public in and around our college.

Turtle Walk Volunteers of PG & Research Department of Zoology along with Forest Department and Coast Guard wing was consistently performed in order to collect eggs towards the conservation of endangered olive ridley.

To motivate students for higher studies towards research and enhance their entrepreneurial skills, they were taken for industrial visits to National Institute of Food Technology, Entrepreneurship and Management, Thanjavur. Also, students of downtrodden community were given training in Biotechniques with special fundings in Central Government Institutions. To provoke awareness on cleanliness and green environment, our institute was recognized for funding to conduct Beach Cleanup Drive at Poompuhar Coast under Swachh Sagar Surakshit Sagar in association with Ministry of Earth Sciences, Govt. of India, Vigyan Prachar & National Institute of Ocean Technology (NIOT), Chennai. In addition, Department of Biotechnology, Government of India, funded for popularization of a paper made

foldable microscope in association with Prakash lab Foldscope Project, USA.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide links as Additional Information	<a href="#">View Document</a>

### 3.1.2

**The institution provides seed money to its teachers for research**

**Response:** 0

**3.1.2.1 Amount of seed money provided by institution to its teachers for research year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>

### 3.1.3

**Percentage of teachers receiving national/ international fellowship/financial support by various agencies for advanced studies/ research during the last five years**

**Response:** 0.86

**3.1.3.1 Number of teachers who received national/international fellowship /financial support by various agencies, for advanced studies / research; year-wise during the last five years**

**Response:** 01

File Description	Document
List of teachers who have received the awards along with nature of award, the awarding agency etc.	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
E-copies of the award letters of the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.2 Resource Mobilization for Research

#### 3.2.1

**Total Grants research funding received by the institution and its faculties through Government and non-government sources such as industry, corporate houses, international bodies for research project, endowment research chairs during the last five years (INR in Lakhs)**

**Response:** 6.29750

File Description	Document
List of Extramural funding received for research, Endowment Research Chairs received during the last five years along with the nature of award, the awarding agency and the amount	<a href="#">View Document</a>
Institutional data in the prescribed format (data template is merged with 3.2.2)	<a href="#">View Document</a>
Copies of the letters of award for research, endowments, Chairs sponsored by non-government sources	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 3.2.2

**Number of research projects per teacher funded by government, non-government, industry, corporate houses, international bodies during the last five years**

**Response:** 0.02

**3.2.2.1 Number of research projects funded by government and non-government agencies during the last five years.**

Response: 02

File Description	Document
List of project titles with details of Principal Investigator, amount sanctioned and sanctioning agency etc	<a href="#">View Document</a>
Institutional data in the prescribed format (data template merged with 3.2.1)	<a href="#">View Document</a>
Copies of the grant award letters for research projects sponsored by government agencies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.2.3****Percentage of teachers recognised as research guides as in the latest completed academic year****Response:** 48.1**3.2.3.1 Number of teachers recognised as research guides as in the latest completed academic year:**

Response: 38

File Description	Document
Upload copies of the letter of the university recognizing faculty as research guides	<a href="#">View Document</a>
Institutional data in the prescribed format (data template merged with 2.4.2 and 3.4.2)	<a href="#">View Document</a>

**3.3 Innovation Ecosystem****3.3.1**

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

Department of Tamil of our college teaches one of the Indian languages and the oldest language of the world, Tamil. It offers Tamil Language courses to all the first- and second-year undergraduate students of other departments including the same department. The texts prescribed by this department uphold the values of Tamil language and culture. Various courses are taught in the Department of Tamil in its UG &

PG Programmes. Department of Philosophy, Religion & Culture, Humanities and Science departments focuses on Indian ancient traditional knowledge in their programmes. The value-added courses offered by these departments also uphold Indian values through the language of Tamil. The syllabi of various departments contain courses that focus on Indian culture. For instance, department of English offers Indian Writing in English (UG & PG), World Classic translated into English, Indian Literature translated into English, Indian Literature and Culture, Diaspora Literature, Literature and Environment etc. that celebrate the Indian Knowledge System, Culture and Heritage. The department of Philosophy, Religion & Culture offers Indian Philosophy, Indian Culture, Tamil Culture, Archaeology, South Indian Philosophy, Temple Arts, Fine Arts, Contemporary Indian Philosophy, Comparative Religion, Temple Management, Temple Architecture, Saivism and Vaisnavism, Yoga, Ethics, Saiva Siddhanta and Visistadvaita that celebrate Indian Knowledge System, Culture and Heritage. Our college celebrates various indigenous festivals by conducting cultural competitions that contribute to Indian art forms. In addition, physical education department conducts programs and intense activities of silambam, kabaddi and yoga recollecting the Indian Knowledge system. Many traditional festivals are being celebrated in the college. Thanksgiving celebration to nature was celebrated in the form of Pongal on grand scale.

Department of Zoology maintains an incubation centre for the production of Vermicompost using the dry fallen leaves and coconut husk of the campus trees.

Fine Arts club of our college conducts dramas, puppet shows, folk dances and singing songs highlighting the Indian Culture. The institution has been engaging in academic, cultural and social activities that promote a multicultural society.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for Any other additional information	<a href="#">View Document</a>

### 3.4 Research Publications and Awards

#### 3.4.1

**The Institution ensures implementation of its stated Code of Ethics for research.**

**The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following:**

- 1. Inclusion of research ethics in the research methodology course work**
- 2. Presence of institutional Ethics committee (Animal, Chemical, Bio-ethics etc.)**
- 3. Plagiarism check through software**
- 4. Research Advisory Committee**

**Response:** C. Any 2 of the above



File Description	Document
Copy of the syllabus of the research methodology course work to indicate if research ethics is included	<a href="#">View Document</a>
Constitution of the ethics committee and its proceedings as approved by the appropriate body	<a href="#">View Document</a>
Constitution of research advisory committee and its proceedings as approved by the appropriate body.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.4.2**

**Number of candidates registered for Ph.D per teacher during the last five years**

**Response:** 1.24

**3.4.2.1 Number of candidates registered for Ph.D during the last 5 years:**

Response: 47

File Description	Document
Ph.D. registration letters/Joining reports of candidates.	<a href="#">View Document</a>
Letter from the university indicating name of the Ph.D. student with title of the doctoral study and the name of the guide.	<a href="#">View Document</a>
Institutional data in the prescribed format (data template merged with 2.4.2 and 3.2.3)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.4.3**

**Number of research papers published per teacher in the Journals as notified on UGC CARE list during the last five years**

**Response:** 0.91

**3.4.3.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Response: 105

File Description	Document
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Links to the paper published in journals listed in UGC CARE list	<a href="#">View Document</a>
Link to the uploaded papers, the first page/full paper (with author and affiliation details) on the institutional website	<a href="#">View Document</a>
Link re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.4.4****Number of books and chapters in edited volumes published per teacher during the last five years****Response:** 0.09**3.4.4.1 Total Number of books and chapters in edited volumes published during the last five years**

Response: 10

File Description	Document
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.4.5****Bibliometrics of the publications during the last five years based on average Citation index in Scopus/ Web of Science****Response:** 5.34

File Description	Document
Bibliometrics of the publications during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4.6**

*Bibliometrics of the publications during the last five years based on Scopus/ Web of Science – h-index of the Institution*

**Response: 5**

File Description	Document
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.5 Consultancy****3.5.1**

**Revenue generated from consultancy and corporate training during the last five years**

**Response: 0**

**3.5.1.1 Total Amount generated from consultancy and corporate training year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>

**3.6 Extension Activities****3.6.1**

**Outcomes of extension activities in the neighbourhood community in terms of impact and**

**sensitizing the students to social issues and holistic development, and awards received if any during the last five years (Showcase at least four case studies to the peer team)**

**Describe the impact of extension activities in sensitising students to social issues and holistic development with four case studies within a maximum of 500 words**

**Response:**

Poompuhar College is engaged in promoting a holistic development by involvement of students and faculty members in socio-friendly and outreach activities thereby fostering a sense of social responsibility through a wide array of extension activities conducted by NSS, NCC, YRC, UBA, Students' ExNoRa and departmental Clubs.

**1. National Service Scheme (NSS) :** NSS which constitutes four units is always engaged in varied community-oriented programmes. It is involved in maintaining the cleanliness of college campus. Since college is under the management of Hindu Religious Endowment, temple cleaning and hundiya money counting were done by NSS unit periodically. In addition, they create awareness of the coastal region regularly due to the location of college close by to the coast. They also insisted and brought insight for the right to vote and prevention against COVID-19. Vaccination camps and awareness on social distancing during the pandemic period had a great impact on the society.

**2. National Cadet Corps (NCC) :** NCC wing is always actively involved in various activities including blood donation camps and AIDS awareness programs with Government hospital. They strongly enlighten people in nearby villages on Antidrug activities like non-usage of tobacco, to take pledge against drugs and to clean the beach. They also conducted Voters' responsibility awareness insisting not to ignore voting as true citizen which has led to an increase in the percentage of people who voted without fail. During pandemic between 2019 and 2021, they were actively involved in Awareness on COVID-19 alongwith Tamil Nadu Police, by distribution of masks and sanitizer (15 Cadets, 1 ANO, 15-3-2020 to 17-5-2020)

**3. Youth Red Cross (YRC) :** YRC of college is actively involved in blood donation camp with NSS and NCC units. To inculcate reading habit in students, they were accompanied to book fairs conducted at district headquarters regularly. In addition, YRC also conducted programs against corruption, thereby bringing in good practice in young minds.

**5. Unnath Bharat Abhiyan (UBA):** A flagship program of the Government of India to bring in transformational change in rural development.

**4. Student Exnora :** Tree sapling plantation was done at college campus and interested students were taught about the observation of green cometin association with Ariviyal Palagai, Tamil Nadu Science Forum, Chennai under Vigyan Prachar, Government of India.

**Aravind Eye Hospital, Pondicherry and Tamil Nadu State AIDS Control Society, Chennai** have honoured the volunteers with Certificate of Appreciation for their dedicated works throughout.

**3.6.2**

**Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community year wise during the last five years**

**Response:** 43

**3.6.2.1 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community year wise during the last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
11	10	06	09	07

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.7 Collaboration

#### 3.7.1

**Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years**

**Response:** 4

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for

1. teaching – learning, viz., classrooms, laboratories, computing equipment etc
2. ICT – enabled facilities such as smart class, LMS etc.
3. Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc.

#### Response:

Poompuhar College is known for its green and spacious 35 acre campus. The total built-up area of the College is 7203.513 sq. Mt. The College has excellent facilities and amenities to support the curricular, co-curricular and extra-curricular requirements of the students.

The College provides adequate **classroom** space for teaching and learning. It has 77 furnished classrooms out of which 13 are smart classrooms and 13 integrated LCD projectors with advanced teaching and learning facilities. Laptops, Computers and interactive boards (Smart Boards) facilitate modern teaching methods.

**The Library** houses a vast collection, including 29469 books, 1735 book bank books, 10 journals, 10 magazines, 457 back volumes, 156 e-books CDs, 5 dailies in two languages and e-Resources accessible through remote access. Book Bank is maintained in every Department for the benefit of the students.

The College has **10 well-equipped laboratories** with latest technologies and resources to support the academic and research activities.

The College has **78 computers** available in various Departments and laboratories for academic purpose.

The campus is Wi-Fi enabled with the internet connectivity speed of 66 mbps and Wi-Fi access points in all the blocks for students and faculty.

Specialized spaces for hosting lectures, seminars, conferences and academic discussions, there is an auditorium with a total capacity of 500 seating and a seminar hall which can accommodate **300** students for hosting various academic and cultural events. The installation of a video wall in the auditorium, likely for enhancing presentations and multimedia content.

Well-maintained spacious Play grounds with all necessary Indoor and Outdoor games equipments are available. A Gymnasium facility with Yoga Studio access for Staff and Students is available.

Zoology lab housed with a collection of specimens and Art Gallery **“Biosphere”** depicting major Ecosystems for educational purposes is maintained by the Department of Zoology.

Poompuhar College food court is available for students and staff.

The well-equipped Audio Visual Centre (AVC) is available for media-related activities.

Poompuhar College is a “Zero Waste Campus”. Well established Solid Waste and E-waste Management, Vermi-compost unit with compost Pits for organic waste, Liquid Waste Management through Sewage Treatment Plant (STP) and Chemical Waste Treatment are also available.

Separate parking sheds for staff and students are available. The presence of **security cameras** to ensure the safety and security of staff and students 24/7.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

#### 4.1.2

**Percentage of expenditure excluding salary, for infrastructure development and augmentation year wise during the last five years**

**Response:** 48.82

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
179.66761	72.66927	0.04250	35.25742	14.68225

File Description	Document
Institutional data in the prescribed format (data template is merged with 4.2.2 and 4.4.1)	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>



## 4.2 Library as a Learning Resource

### 4.2.1

**Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students**

#### **Response:**

The Library is an excellent store house of Books, Journals, Magazines and e-Resources nurturing teaching and learning. The Library has 2009.19 Sq. ft area. It is a hybrid library of traditional collections as well as e- Resources, inclusive of 29469 Books, 1735 Book Bank Books, 457 back volumes of Journals, 156 e-books (CDs) and 5 dailies in two languages. The library is equipped with an e-resources consortium of National Digital Library of India (NDLI) and subscribed database N-LIST. Other than the subscribed resources, the library provides open access e-Resources to fulfill the demands of the user community. The library has been fully automated by *Autolib Software with barcoded ID* Advanced V.22.01.

OPAC facility is available for better utilization of the Library resources with the usage of **INFLIBNET N-LIST database**.

The students actively enroll and participate in NDLI Club and Poompuhar College Readers Club (PCR).

To inculcate the reading habit, reading hours has been made mandatory for the under graduate programmes. The average Footfall per day in the library for the last five academic years is 125.

**The Library Management System Autolib** provides online and offline storage, automated backups, and easy upgrades to simplify and enhance the learning process. It also helps in the maintenance of the books, journals and magazines and e-Resources. Autolib software is used to automate various functions of the library with modules for Bibliographic Control, Circulation Management, Report Generation Module, Online Public Access Catalogue System, Library Gate Entry Management System and Library Users Statistics Module, Annual Stock Verification, and this system supports multi-platform bibliographic databases such as My SQL, MSSQL, and RDBMS. It also automates, simplifies and deploys library databases seamlessly to make it easy.

#### **The Salient Features of the Library**

- Books are purchased under the UGC Autonomous Grant, and through the management allocation.
- Barcoded ID is used for circulation purpose, stock verification and to monitor footfall.
- Digital Library with computers with Wi-Fi facility.
- Plagiarism checking Software for Plagiarism Detection and Unique collection of rare books and latest reading materials.
- Theses and Dissertation section and reference collections.
- Career Guidance resources for competitive examinations.
- Employment Newspaper especially for job seekers.
- Library Security system-CCTV surveillance.

- Reprographic facilities of scanning and photocopying.
- Yearly maintenance for preserving documents
- National Digital Library of India (NDLI) Clubs motivate and encourage reading habits among students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

#### 4.2.2

**Percentage of expenditure for purchase of books/ e-books and subscription to journals/e-journals year wise during the last five years**

**Response:** 0.42

**4.2.2.1 Expenditure for purchase of books / e-books and subscription to journals/e-journals year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0.46148	0.63120	0.47400	1.04155	0

File Description	Document
Institutional data in the prescribed format (data template merged with 4.1.2 and 4.4.1)	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for purchase of books/ e-books and subscription to journals/e-journals should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet**

**connection**

**Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words**

**Response:**

IT facilitated at our institution supports, optimizes and enhances the delivery of information. It promotes students learning and ameliorates teaching methods. IT infrastructure and associated facilities have been upgraded periodically as per the requirement. The management allocates an annual budget for IT updation.

The College's vast IT infrastructure includes **78 computers with 66 mbps, round-the-clock Wi-Fi facility** for staff and students, making it technologically advanced.

**Wi-fi network with several access points** linked by fiber optic cables is in place. All the access points are password protected. Each user is assigned a username and password for login for accessing the Internet (Client user). Faculty and students are given institutional email addresses and user IDs access for academic purposes. The computing, networking and IT resources of Poompuhar College are used solely for academic purposes by students, research scholars, members of the faculty, management, non-teaching staff and visitors. The users are restricted by the Institution from getting illegal access to IT resources that are prohibited under Indian and International Cyber Laws, as well as the National Cyber Security Policy. The institution forbids users from violating Intellectual Property Rights (IPR), including Copyright, Patent and Trademark Laws, Geographic Indication of Origin Laws, Industrial Design Laws, Trade Secret Laws, Database Protection Laws and Publicity Rights Laws.

**Video Wall** in the Auditorium for Hybrid mode of delivery for effective and interactive public address.

**26 Interactive boards (Including 13 Smart boards)**, ICT enabled classrooms to blend tradition and technology into teaching learning process.

**The Poompuhar College Infotech - ERP software** is used to manage all the administrative and academic processes online. The entire data starting from admission process to issue of consolidated marks is maintained. This includes Entry of CIA marks, Theory, Practical's, Projects and end semester examination marks. Maintaining extra credit courses and add-on courses, online question papers for the conduct of online examinations, creating dummy numbers for revaluation purpose. In addition, Examiner details are also maintained in the COE Section.

- Four **high end desktops** were installed in the IQAC and Documentation centre.
- **66 mbps 24x7 high speed Internet** connectivity throughout the campus.
- Google classroom and Zoom are available for online classes and conferences, ensuring flexibility in teaching and learning.
- The College actively engages with students and the community through various social media platforms, including a YouTube channel, LinkedIn and Facebook.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

**4.3.2****Student - Computer ratio (Data for the latest completed academic year)****Response:** 22.44**4.3.2.1 Number of computers available for students' usage during the latest completed academic year:****Response:** 78

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**4.3.3****Institution has dedicated audio visual centre, mixing equipment, editing facility, media studio, lecture capturing system(LCS) and related hardware and software for e-content development****Response:**

**The PCAVC (Poompuhar College Audio Visual Center)** in the Media Block has the following facilities:

In the **AUDIO LAB** the Audio Suite has a professional and well-defined acoustic setup used for post-production processes like dubbing and recording. Talk back mic and high-defined Microphone are also available in the audio suite.

The **Videography and Photography lab** has the facility of green matte for indoor shooting, and a portable Green and Blue matte for outdoor shoot are available. Latest video cameras for both indoor and outdoor shoots are available. Poompuhar College crafts an educational environment that fosters innovation, preserves cultural heritage, promotes entrepreneurship, and hones practical skills. The lab is equipped with Professional lighting set-up for shooting purposes.

Students are encouraged and allowed to use the modern facilities to experiment and innovate in the field of Photography and Video making.

The students have the facility to work in the system individually. OBS studio for recording and Da Vinci Resolve video editing software is provided for content creation.

The **E-content presentation** is prepared on subject-related or general topics based on the choice of the faculty members. The faculty members first prepare the content in PowerPoint presentation. In the second step during the production process, the faculty members deliver the content through the lecture method with the proper microphone device, which is captured by a professional video camera in the Green Matte Studio with appropriate Lighting setup. The recorded video is then processed to post production Process. Editing is done using the video editing softwares.

After the fine editing, the master copy is exported in HD Quality.

The Exported Videos are uploaded in the respective Departmental YouTube Channels and in the College website.

Open-source software like OBS Studio and open shot video editor are also utilized for e-content preparation. The OBS Studio software provides the features of capturing video and presentation part simultaneously. Then the video is imported to the open shot editing software for fine editing and audio mixing and exported as an MP4 file.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

### 4.4.1

**Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years**

**Response:** 39.75

**4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities of DDE and total expenditure excluding salary, year - wise, over the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
49.29	45.64	32.66	65.30	53.26

File Description	Document
Institutional data in the prescribed format (data template merged with 4.1.2 and 4.2.2)	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for maintenance of physical facilities and academic support facilities should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 4.4.2

**There are established systems and procedures for maintaining and utilizing physical and academic support facilities – laboratory, library, sports complex, computers, classrooms etc.**

**Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities within a maximum of 500 words**

#### **Response:**

The management has given top priority for maintaining a **clean and green campus**. Quality assurance and efficient functioning is ensured through periodic check and maintenance. The College has a Maintenance Supervisor to supervise entire process. The Management allocates a specific budget every year for procuring equipment, consumables, chemicals, repair and maintenance.

**In the Laboratories** maintenance of equipment and cleaning of glassware is done by the lab assistants after every practical class. The stock registers and accession register for equipment, glassware's and chemicals are updated annually by the staff and the support staff in the science laboratories. There is a well-established standardized system for solid and liquid waste disposal.

The **Zoology laboratory** is maintained by the lab assistants and monitored by the faculty members. All the specimens are well preserved and periodically checked and maintained.

In the **Library** the stacking, shelf organization, dusting, and other maintenance tasks are done on a daily as well as weekly basis by the library non-teaching staff.

The support staff maintains the courts, playgrounds, gymnasium, and sports equipment storage rooms in the **Sports Complex**. Periodically, the ground is leveled off. An equipment stock register is maintained and regular inspections are performed on all the sporting goods.

The faculty from all the departments performs the annual stock check. **AMC** takes care of the maintenance of computers and internet facilities. The electrical and electronics equipment are maintained by a team of electrical maintenance staff. The computers, ACs, electric switches and LAN connections

are serviced continuously and well maintained. In the laboratories, departments, office and COE section, the computing equipments are repaired and replaced as per requirement. In the laboratories, the software is updated every semester as per the requirement of the syllabus by the lab administrator.

Antivirus software is installed and renewed periodically. The lab assistants take up the overall responsibility of daily cleanliness and maintenance of the laboratories. Intense cleaning and checking is done at weekends.

Adequate support and maintenance staff are appointed exclusively for the cleanliness and maintenance of the **class rooms** and the entire premises. The maintenance supervisor with a team of maintenance assistants the plumbers and electricians carry out the repair and maintenance as and when required. The black boards are maintained annually. The ICT facilities such as projectors, laptops, smart boards are repaired if needed, however the standard procedures for maintenance and usage of ICT are strictly followed.

### Maintenance of Other Physical Facilities

- AMC for Computers, UPS, Printers, Photocopiers, Scanners, CCTVs, AC, Solar Panels and ROs.
- AMC for Smart Boards, Video Wall, Display Boards, LCD Projectors.
- Cleaning of Rest rooms -3 times a day
- Cleaning of Water tanks - Once in 6 Months
- Maintenance of fire extinguishers - Refill done once a year
- White wash of all buildings - Once in 2 years
- The Canteen is kept clean and hygienic throughout the day.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

**Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

**Response:** 67.35

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1042	1334	1356	1562	1805

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	<a href="#">View Document</a>
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	<a href="#">View Document</a>
Upload policy document of the HEI for award of scholarship and freeships.	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 5.1.2

**Efforts taken by the institution to provide career counselling including e-counselling and guidance for competitive examinations during the last five years**

**Response:**

In the last five years, our college has given high priority to provide comprehensive career counselling and guidance services to final year UG and PG students for competitive examinations. This programme empowers the students to develop their competitive skills to get the job they want or become



entrepreneurs. Career guidance helps students understand their strengths, weaknesses, opportunities and gives them a clear picture of the career paths available to them, to know their role in various organizations, works in specific jobs and to identify the needs and requirements of skills and qualifications.

Dedicated faculty under the guidance of career guidance cell coordinator, they provide various coaching like face to face communication, how to prepare oral and written test, how to face challenges and hurdles, how to get materials from various sources, preparing for exams, attending competitive exam, personal interview and many more. The Institute also conducted several interaction programs with experts/consultants from various fields for the students to gain practical knowledge. The Institute also offers coaching courses for all PG and MPhil students for UGC/CSIR NET, Ph.D., University Entrance Exam for Ph.D., degree and more. The institute provides physical and digital resources for preparation of state and central level competitive exams like Civil Services Exam, TNPSC Exams, CA, ACA, PRB, RRB and many more.

The college organizes several seminars and workshops to exposure field knowledge and development of personality skills for the students with the support of alumni and subject experts from industry and government organizations. The college fosters collaboration with industry partners that offer internships, summer training programs and job opportunities. Every year students are encouraged to give feedback on counselling sessions, workshops and seminars and based on the feedback the constructive changes are made from time to time.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

### 5.1.3

**Following capacity development and skills enhancement activities are organised for improving students' capability**

- 1.Soft skills**
- 2.Language and communication skills**
- 3.Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)**
- 4.Awareness of trends in technology**

**Response:** A. All of the above

File Description	Document
Report with photographs on programmes conducted for awareness of trends in technology	<a href="#">View Document</a>
Report with photographs on programmes/activities conducted to enhance soft skills, Language & communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**5.1.4**

**The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases**

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee monitoring the activities and number of grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 27.53

#### 5.2.1.1 Number of outgoing students placed and progressed to higher education during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
316	300	138	151	174

#### File Description

#### Document

Institutional data in the prescribed format (data template)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

### 5.2.2

**Percentage of students qualifying in state/ national/ international level examinations out of the graduated students during the last five years**

(eg: NET/SLET/ Civil Services/State government examinations etc.)

**Response:** 0.1

#### 5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/Civil Services/State government examinations etc.) year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	01	01	02

File Description	Document
List of students qualified year wise with details of examination and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

#### 5.3.1

**Number of awards/medals for outstanding performance in sports/cultural activities at University / state /national / international Level events during the last five years**

**Response:** 111

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at University / state / national / international level events (award for a team event should be counted as one) year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
38	12	02	22	37

File Description	Document
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 5.3.2

**Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution.**

**Describe the Student Council activity and students' role in academic & administrative bodies within a maximum of 500 words**

**Response:**

The Student Council serves as a representative body that advocates the interests and concerns of the student community. The Student Council's activities and its representations in academic and administrative bodies have been playing a pivotal role in shaping the educational environment, nurturing student rendezvous, and promoting shared governance. This council also encourages the students to include their voice in decision-making processes and contribute to the overall development of the institution.

The student council members are nominated by the Principal, Heads of the departments and staff members. The Student council comprises of a nominated General Secretary, Joint Secretary and individual Secretary for N S S, N C C, Student Guidance Cell, Consumer Club, Exnora, Sports and Fine Arts for representing the student contributions. Apart from this, the departments have student secretaries for their department, Associations and Clubs. Each class has representatives of male and female students for dealing their respective class affairs. The Student council plays an important role in organizing various events of co-curricular and extracurricular activities. It engages itself in community services and outreach programmes and thereby promoting social responsibility amongst the students in particular and contributing to the local community in general.

Student members of NSS, NCC, Fine arts and Sports bring laurels to the institution through exhibiting their talents in numerous competitions. Student volunteers are grouped with secretaries and are given responsibilities while organizing intercollegiate and other programs to assist and monitor hospitality of the inmates and participants. NSS secretary and volunteers exhibit their social responsibilities by rendering their valuable services during the Festival seasons and Temple Festivals. NCC cadets promote patriotism among the students by rendering their service during Independence day, Republic day and Flag Day. During College day, Sports day, Pongal celebrations NSS secretary and NCC secretary with volunteers are deputed to maintain and monitor disciplinary measures in the campus. The Sports day attains a special glamour by students' involvement in monitoring the track, assuming the captainship of various houses and helping the institution to conduct matches. Besides, the student council members bring students' grievances to the notice of the college administrators for redressal from time to time.

Our college student council also helps in maintaining the quality initiatives of the IQAC. Student councils often work to create a diverse and inclusive campus environment by organizing awareness campaigns, cultural events, and discussion on social issues. Students serve as representatives on various academic committees. Their role in Curriculum Development Committee provides input on Courses, introduction of new Programme, and Academic Policies. Students take on roles as peer leaders, assisting fellow students in academic matters and thereby promoting peer learning and academic support. Students work as research assistants alongside faculty, gaining valuable research experience and contributing to academic projects.

Students participate in the assessment and feedback processes to provide valuable insights into teaching quality, course content, and programme effectiveness. The Student council members help the management to listen to the specific needs, suggestions and opinions on behalf of the student community.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

**5.3.3**

**The institution conducts / organizes following activities:**

- 1.Sports competitions/events**
- 2.Cultural competitions/events**
- 3.Technical fest/Academic fest**
- 4.Any other events through Active clubs and forums**

**Response:** A. All four of the above

File Description	Document
Report on Sports, Cultural competitions/events, Technical/academic fests, Any other events through active clubs and forums along with photographs appropriately dated and captioned (whichever is applicable)	<a href="#">View Document</a>
List of students participated in different events year wise signed by the head of the Institution	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Copy of circular/brochure indicating such kind of activities.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**5.4 Alumni Engagement****5.4.1**

**Total Amount of alumni contribution during the last five years (INR in lakhs) to the institution through registered Alumni association:**

**Response:** 3.9

**5.4.1.1 Total Amount of alumni contribution during the last five years (INR in lakhs) to the institution year wise through registered Alumni association:**

2022-23	2021-22	2020-21	2019-20	2018-19
0.89510	0.93080	0.29810	0.82850	0.95020

File Description	Document
List of alumnus/alumni with the amount contributed year-wise	<a href="#">View Document</a>
Annual audited statements of accounts of the HEI highlighting the Alumni contribution duly certified by the Chartered Accountant/Finance Officer	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 5.4.2

#### **Alumni contributes and engages significantly to the development of institution through academic and other support system**

**Describe the alumni contributions and engagements within a maximum of 500 words**

#### **Response:**

Alumni play an important role in the development of the college through their active participation in academic development. Each year alumni details are collected during the time of graduation and the alumni coordinator of the department maintains the alumni records in the department every year. Alumni contribute significantly to the growth of the institution in the following ways:

**Contribution in board of studies:** Our alumni's are working in academic institutions, government sectors, industries and entrepreneurs. They are invited to participate in the Board of Studies meetings. Accordingly, they contribute their valid suggestions to frame as well as guide the students' curriculum to take part in competitive skills.

**Guest lectures and workshop:** Many alumni voluntarily visit the college regularly to deliver lectures and converse with students and help them to get placements. Also the alumni are gives special lectures, guidelines and motivations to our students through online from various countries and different parts of India.

**StudentsMotivation:** Alumni of NCC, Fine Arts and NSS visit the college to train our students on various special occasions like Independence Day, Republic Day, Fine Arts events, etc.Reunions of meetings help to interact with students and motivate them to perform better in future. In particular, the students aregaining the opportunity to get contact with alumni and use the contact for academic and career advancements.

**Provide Training and students initiatives:** Many alumni are working in government and other sectors and they have voluntarily giving adequate training with the help of career and guidance cell of our college. Also, they provide advice and guidance to update employability skills with good communication skills to crack government competitive exams and to get success in various interviews.

**Job opportunities /Recruitment:** Many alumni placed in high positions both in government and private sectors like auditor, manager, general manager, chief accountant and other administrative categories. In, particular many alumni are working in government sector and they have voluntarily participated in career and training courses conducted by career and guidance department in our college. The Alumni give a full design to enrich the competitive skills of the students along with sound communication skills. Alumni provide details of job opportunities and jobs in their concerns from time to time. Reunions of meetings help to interact with students and motivate them to perform better in future.

**Health Awareness programme:** Many alumni work in the health sector and they provide health-related information and awareness to students. Also, the NSS and RRC units of the college conduct periodic health awareness programs with the support of alumni working in the health sector.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>



## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

#### Response:

The **Vision** of the College focuses on how to become a premier institution by providing higher education with excellent quality to the rural youth by inculcating research spirit with global standard by instilling entrepreneurship with creativity.

Similarly, it also concentrates on its **Mission** as under;

- To provide quality education in various fields so as to help all-round development of the rural youth.
- To provide conducive academic environment for knowledge sharing with scientific temper and enquiry.
- To achieve innovative latest teaching-learning methods, research orientation and extension activities to realize national goals including the adoption and promotion of knowledge output for human development.
- To hone the students with well-developed personality, skill development and creativity.
- To create awareness of human rights, value system, culture, heritage, scientific temper and environment.
- To inculcate spiritual, moral and ethical education, this alone can ensure then nurturing and development of well-balanced personality.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

### 6.2 Strategy Development and Deployment

#### 6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies are effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

**Response:**

The institutional perspective plan is effectively deployed and functioning of the institutional bodies are effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc. as detailed under;

**Institutional Perspective Plans:**

The institutional Perspective Plans of this institution are as follows;

**Short Term Plans**

- To conduct of regular meetings on academic and research activities
- To continue student orientation programmes
- To conduct audits in Finance and Academic endeavours
- To observe Annual Fresher's Day
- To introduce value added/skill development courses
- To encourage the teaching staff to participate in Orientation/STCs/FDPs and Refresher courses
- To motivate the non-teaching staff to learn by doing and gain knowledge on e – governance
- To conduct workshops for enhancement of quality in teaching-learning process
- To encourage gender-equity promotion programmes.
- To introduce value added courses and skill development programmes
- To strengthen the e-governance in Administration, Examination and Finance
- To improve the ICT Facilities in classrooms
- To renovation of the College website
- To enhance the availability of e-resources/contents to the staff and students
- To install LED Display Boards for teaching-learning
- To enhance the availability of e-resource contents to the staff and students
- To expand creative activities of the departments

**Long Term Plans**

- To frame syllabus for all the programmes including the skill development programmes
- To extend activities in the community and sensitize the students to social issues and holistic development
- To enable all the stakeholders to have an easy access to the resources of the library
- To increase the collaboration with other institutions through MoUs
- To expand ERP usage
- To monitor the construction of new class rooms
- To enrich research related activities
- To create provisions for solar energy generation within the college premises

**Institutional Bodies:**

The Governing Body in this College is an apex statutory decision making body which normally Other important decision making bodies of this College include the Academic Council, Managing Committees, Finance Committees, IQAC etc.,The Academic council takes important decisions on academic and research matters. Similarly, Managing Committee and Finance Committee are regulating the managerial

and financial affairs of the College.

Besides, in hierarchal order, this college comes under the overall control of the Commissioner, HR & CE, and Government of Tamil Nadu. However, its direct supervision is vested with a Joint Commissioner who also acts as the DDO of the College. The day-to-day administrative and academic responsibilities are shouldered by the Principal who is assisted by a Superintendent with supporting non-teaching staffs in administration and the HoDs in 11 (Eleven) academic departments. Thus, being a government-aided institution, the powers of its appointments are centralized in HR& CE. However, the powers of implementation are decentralized downwards in its organizational structure starting from the Commissioner, Joint Commissioner, Assistant Commissioner, Executive Officer, Principal and Heads of Departments.

**Controller of ExaminationsCell** – It is responsible for planning, organizing and conducting the term-end examinations and declaration of results in time. It ensures the integrity and fairness of the examination process and manages matters related to academic and research endeavours.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

### 6.2.2

**Institution implements e-governance in its operations. e-governance is implemented covering the following areas of operations:**

- 1.Administration including complaint management**
- 2.Finance and Accounts**
- 3.Student Admission and Support**
- 4.Examinations**

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

As per the UGC/State Regulations in force, this institution has implemented an effective performance appraisal system that ensures regular and objective evaluation for the faculty members. The institution conducts regular assessment to assess the performance and provide constructive feedbacks to them. For the purpose, the Performance Appraisal System is adopted for assessment of their performance. Their abilities, strengths and weaknesses are identified and suggestions for improvement are provided.

This College has established effective welfare measures to support the well-being of its employees. These measures include various benefits such as health benefits, leave, provident fund facilities etc. Faculty members are also encouraged to participate in Refresher Courses, Orientation Programmes, FDPs, Short Term Courses, and National and International Seminars, Workshops, and Conferences. They are also motivated to share their expertise with other organizations and institutions as resource persons.

Both the teaching and non-teaching staff are allowed to avail various kinds of leave like Maternity Leave, Casual Leave, Earned Leave, Medical leave etc. as admissible. The Department of Higher Education, Tamil Nadu frames rules and regulations, referring to the UGC regulations, and notify for compliance by all the higher educational institutions within the State. These rules are also amended from time to time for adherence. Similarly, being a Govt-Aided College, it also extends all the retirement benefits as per the Tamil Nadu Government rules in force.

Appointments on compassionate ground are being considered to the eligible wards of the employees in the event of sudden demise of the staff before retirement.

Reverse Osmosis plant has also been installed, near the College Library, to ensure safe drinking water to the employees.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>

**6.3.3**

**Percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDPs)/ Management Development Programmes (MDPs) during the last five years**

**Response:** 17.57

**6.3.3.1 Total number of teachers who have undergone online/ face-to-face Faculty Development Programmes (FDP)/ Management Development Programs (MDP) during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
20	21	09	19	15

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institutional strategies for mobilisation of funds other than salary and fees and the optimal utilisation of resources**

**Describe the resource mobilisation policy and procedures of the Institution within a maximum of 500 words**

**Response:**

**Mobilization of Funds:**

Financial resource for the institution is mainly from the Term Fees collected from the students, and management contributions. There is no major Research grants from both Government and non-government agencies are obtained and utilized for research and infrastructure development.

**Optimal Utilisation of Resources:**

The Finance Committee & Principal are authorized for making decisions on management of funds. Its disbursement, other than the routine petty expenses, lies with the Joint Commissioner, as the DDO. The annual income is spent for various purposes. It includes the expenditure on library resources, infrastructure augmentation, research and other support services like purchase of equipments, chemicals, software, computers and accessories, salary, extracurricular activities, promotion of clean- green ecosystem, bills of telephone, internet, website, postage, electricity, water resources, student-scholarships and welfare measures of the staff, maintenance of physical facilities and contingent expenses.

### 6.4.2

**Funds / Grants received from government bodies, non-government bodies, and philanthropists during the last five years (not covered in Criterion III and V)****Response:** 0**6.4.2.1 Total Grants received from government/non-government bodies, philanthropists year wise during last five years (not covered in Criterion III and V) (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>

**6.4.3****Institution regularly conducts internal and external financial audits regularly**

**Enumerate the various internal and external financial audits carried out during the last five years with the mechanism for settling audit objections within a maximum of 500 words**

**Response:**

This College undertakes the Internal and external Financial Audits regularly at periodic intervals. The Superintendent checks the accounts and prepares the monthly account statements, subject to another scrutiny by an auditor who scrutinizes the financial records of the College. The Finance Committee reviews and passes the monthly accounts in its periodical meetings. Such internal audit and review make the financial records more transparent and reliable for decision making. Similarly, the mandatory government audits by officials of Joint Directorate of Collegiate Education are also undertaken and confirm the accuracy and reliability of the financial records. Remedial measures are taken against audit objections and discrepancies, if any, for corrections as and when such need arises.

In addition, the Integrated Financial and Human Resources Management System (IFHRMS) portal of the Finance Department of the Tamil Nadu Government has also been a great attempt to improve its transparency.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC)/ Internal Quality Assurance System (IQAS) has contributed significantly for institutionalizing the quality assurance strategies and processes, by constantly reviewing the teaching-learning process, structures & methodologies of operations and learning outcomes, at periodic intervals**

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes visible in terms of –**

- **Incremental improvements made for the preceding five years with regard to quality (in case of first cycle)**
- **Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives (second and subsequent cycles)**

**Describe two practices institutionalized as a result of IQAC initiatives within a maximum of 500 words**

**Response:**

IQAC monitors the quality benchmarks of college and always makes plans and takes actions. It ensures timely preparation and submission of AQAR, NIRF, and AISHE reports and organizes capacity building programmes viz., Training/FDP/Workshop for Students, Teaching and Non-Teaching staff. Placement training programmes and mock interviews are organised in consultation with the placement cell. IQAC aids in Academic audit. It provides guidance in framing location specific curriculum.

IQAC enhances the information of databases of the final year students based on their skills, and interests. The IQAC, in association with different academic departments, organizes many skill development programmes, trainings, workshops, seminars etc., for enhancing the skill development of the students. IQAC focuses on developing the skills and capabilities of faculty members and organizing many skill development programmes on academic and research domains. Many platforms are extended to the students for identifying their hidden talents and skills to provide career guidance and counseling.

Thus, a lot of incremental improvements has been made during the past five years in terms of quality in teaching-learning process and research in this institution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

### 6.5.2



**The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

**Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC within a maximum of 500 words each.**

**Response:**

IQAC emphasizes the quality of the teaching-learning process continuously by reviewing the academic and research activities through the state-holders' feedbacks. Academic Calendar is prepared in advance, displayed and circulated highlighting the deadline for various academic activities such as submission of assignments, CIA tests, payment of exam and term fees, working days schedule and declaration of CIA and semester examination results. Mandatory Orientation Programme/Bridge courses are arranged for all the first year students to understand the organizational structure, rules and regulations, education system, facilities and avenues available for their co-curricular and extracurricular activities, the teaching learning process, continuous evaluation, discipline, Library and other distinct features of the College.

All students are provided with a copy of academic calendars to familiarize themselves with the system and plan for self-regulation in terms of discipline, learning etc., Important announcements are being circulated among the students through official notifications from time to time. Attendance and conduct of classes are monitored by class In-charges, Mentors and Heads of Departments. Meanwhile, Class representatives act as a liaison between their peer-groups and faculty members. Feedback from the students is collected individually for analysis and remedial action by the competent authorities. Moreover, the teaching-learning processes are also reviewed regularly for improvement. The curriculum has also been revised periodically to cater to the needs of the contemporary and dynamic society.

As a review process, this institution has been periodically conducting the Board of Studies meetings for revising the syllabus, Academic council meetings for making sound academic and research policies etc.,

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

### 6.5.3

**Institution has adopted the following for Quality assurance:**

- 1. Academic and Administrative Audit (AAA) and follow up action taken**
- 2. Conferences, Seminars, Workshops on quality conducted**
- 3. Collaborative quality initiatives with other institution(s)**
- 4. Orientation programme on quality issues for teachers and students**
- 5. Participation in NIRF and other recognized ranking like Shanghai Ranking, QS Ranking Times Ranking etc**
- 6. Any other quality audit recognized by state, national or international agencies**

**Response:** C. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

**Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words**

#### **Response:**

Poompuhar College recognizes the significance of integrating gender equity principles into both curricular and co-curricular activities to ensure inclusivity and empowerment of all its students. Here's an overview of our initiatives:

**Gender Studies Paper in Syllabus:** The College offers a gender studies paper as part of its curriculum, providing students with the opportunity to explore critical issues related to gender, identity, and social justice. Through this interdisciplinary approach, students gain a deeper understanding of gender dynamics and develop critical thinking skills to analyse and address gender-related challenges.

**Yoga and Self-defense Programs:** Recognizing the importance of physical and mental well-being, the college offers yoga and self-defense programs specifically tailored for female students. These programs not only promote physical fitness and stress relief but also empower women with essential self-defense techniques, enhancing their sense of confidence and security.

**Women's Day Celebration:** Each year, the college organizes special events and activities to celebrate International Women's Day, highlighting the achievements and contributions of women in various fields. These celebrations serve as a platform for raising awareness about gender equality issues and promoting dialogue and solidarity among students and staff.

**Health Check-up Initiatives:** The College prioritizes the health and well-being of its female students by organizing regular health check-up camps and awareness sessions. These initiatives aim to promote preventive healthcare practices and empower women to take charge of their own health.

**Grievance Cell:** To address any concerns or issues related to gender discrimination or harassment, the college has established a dedicated Grievance Cell. This cell provides a safe and confidential space for students to report grievances and seeks to ensure prompt and effective resolution of any complaints.

**Addressing Sexual Harassment:** The College has established clear policies on sexual harassment, including procedures for reporting incidents and seeking support. These policies are regularly reviewed and updated to ensure they meet legal standards and this helps in identifying areas for improvement and ensuring that the campus remains a safe and inclusive space for all students.

**Well-Fenced and Gated Campus:** Ensuring the safety and security of all students, the college maintains a well-fenced and gated campus environment. This provides a sense of security, particularly for female

students, and creates a conducive learning environment free from external disturbances. Poompuhar College has implemented measures such as installing CCTV cameras and conducting regular ID card checks. These initiatives serve to deter incidents of harassment or violence and ensure a safe learning environment for all students.

**Exclusive Restrooms with Amenities:**Female students have access to restrooms with amenities like napkin vending machines and sanitary waste disposal, ensuring privacy and hygiene.

**Day Care Centre:**On-campus day care provides a secure environment for the children of student-parents, enabling them to focus on their studies.

**Increasing Female Enrolment:** The College actively works towards increasing female enrolment through targeted outreach programs, scholarships, and incentives, contributing to rising female student numbers and gender equity.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

### 7.1.2

*The Institution has facilities for alternate sources of energy and energy conservation measures*

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment
6. Wind mill or any other clean green energy

**Response:** B. Any 3 of the above

File Description	Document
Geo-tagged photographs of the facilities.	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.3

**Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)**

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **e-Waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

### **Response:**

The overarching goal of waste management is to adhere to the principles of reducing, reusing, and recycling waste, thereby minimizing environmental impact. Our campus is committed to this ethos and has implemented various facilities and practices to effectively manage both degradable and non-degradable waste.

To combat the pervasive issue of plastic pollution, the entire campus has been designated as a "Plastic-free zone." This initiative aims to curb the proliferation of plastic waste and promote eco-friendly alternatives.

**Solid Waste Management** is a cornerstone of our approach. Throughout the campus, dedicated bins for degradable and non-degradable waste are strategically placed, facilitating the segregation of waste at the source. Organic waste, such as tree leaf litter, paper, and wooden materials, undergoes a process of decomposition, ultimately being utilized in vermiculture units. Vermicomposting, an integral component of our Lab to Land program, yields organic manure that enriches our gardening endeavours. Additionally, special provisions are made for the disposal of sanitary napkins and laboratory cottons, which are incinerated in our state-of-the-art incinerator, yielding ash.

**Liquid Waste Management** is another crucial aspect of our waste management strategy. Wastewater is repurposed for watering plants, promoting a closed-loop system that maximizes resource efficiency. Furthermore, sewage wastewater is meticulously directed into drainage systems, preventing contamination and ensuring proper treatment.

**E-Waste Management** addresses the growing concern of electronic waste accumulation. Unusable computers, printers, and other electronic devices are disposed of in accordance with guidelines established by the state pollution control board, safeguarding against environmental harm and promoting responsible disposal practices.

**Hazardous Chemical Waste Management** is rigorously implemented to mitigate risks associated with laboratory activities. Chemical waste generated in laboratories undergoes thorough neutralization processes before disposal, adhering to stringent safety protocols and regulatory standards.

In summary, our waste management initiatives encompass a holistic approach that spans solid, liquid, electronic, and hazardous waste streams. By prioritizing sustainability, resource conservation, and environmental stewardship, we strive to foster a campus environment that exemplifies responsible waste management practices.

File Description	Document
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View Document</a>
Geo-tagged photographs of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.4****Water conservation facilities available in the Institution:**

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

**Response:** A. Any 4 or more of the above

File Description	Document
Green audit reports on water conservation by recognised bodies	<a href="#">View Document</a>
Geo-tagged photographs of the facilities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.5****Green campus initiatives include**

**Describe the Green campus initiative of the institution including Restricted entry of automobiles, Use of Bicycles/ Battery powered vehicles , Pedestrian Friendly pathways , Ban on use of Plastic, landscaping with trees and plants etc in 500 words**

**Response:**

Poompuhar College is dedicated to fostering a sustainable and eco-friendly campus environment through a range of green initiatives.

One prominent initiative is the restricted entry of automobiles onto campus grounds. By limiting vehicular traffic, we minimize air pollution and create a safer, more pedestrian-friendly atmosphere. Instead, we encourage the use of bicycles as a convenient and eco-conscious mode of transportation. Our campus boasts well-maintained pathways that prioritize pedestrians and cyclists, promoting physical activity and reducing carbon emissions.

In alignment with our commitment to environmental preservation, Poompuhar College has implemented a comprehensive ban on the use of plastics. This proactive measure helps combat plastic pollution and encourages the adoption of reusable alternatives, contributing to a cleaner and healthier campus ecosystem.

Furthermore, our landscaping efforts prioritize the planting of trees and greenery throughout the campus. Not only do these trees enhance the aesthetic appeal of our surroundings, but they also provide invaluable ecological benefits such as shade, habitat for wildlife, and carbon sequestration. Through conscientious landscaping practices, we aim to create a lush and biodiverse campus environment that supports biodiversity and enhances the overall well-being of our community.

In addition to the aforementioned initiatives, Poompuhar College is committed to furthering our green campus efforts through various sustainable practices:

1. **Waste Reduction and Recycling Programs:** We have implemented comprehensive waste reduction strategies, including recycling bins placed strategically across campus for paper, plastic, glass, and metal. Through educational campaigns and outreach efforts, we promote waste segregation and recycling practices among students, faculty, and staff.
2. **Renewable Energy Integration:** Embracing renewable energy sources is a cornerstone of our sustainability agenda. We have installed solar panels on campus buildings to harness clean and renewable energy, reducing our reliance on fossil fuels and minimizing our carbon footprint.
3. **Water Conservation Measures:** To conserve water resources, we have implemented efficient irrigation systems, installed rainwater harvesting facilities. These initiatives help mitigate water scarcity and promote responsible water usage on campus.
4. **Eco-Friendly Events and Initiatives:** Our campus regularly hosts eco-friendly events and initiatives to raise awareness about environmental issues and promote sustainable living practices. These activities may include tree-planting drives, eco-conscious workshops, and sustainability-themed competitions, fostering a culture of environmental stewardship among our campus community.
5. **Sustainable Transportation Initiatives:** Beyond promoting bicycles and pedestrian-friendly pathways, we also encourage carpooling and public transportation as alternative modes of commuting to and from campus. Providing designated carpool parking spaces and facilitating access to public transit options helps reduce traffic congestion and carbon emissions associated with individual vehicle travel.

By integrating these diverse initiatives into our campus operations, Poompuhar College is committed to cultivating a culture of sustainability and environmental responsibility, ensuring a greener and more resilient future for generations to come.

File Description	Document
Policy document on the green campus/plastic free campus	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.6**

**Quality audits on environment and energy are regularly undertaken by the institution**

**The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environmental audit**
- 2.Energy audit**
- 3.Clean and green campus recognitions/awards**
- 4.Beyond the campus environmental promotion and sustainability activities**

**Response:** A. All of the above

File Description	Document
Report on environmental promotion and sustainability activities conducted beyond the campus with geo-tagged photographs with caption and date.	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.7**

***The Institution has Differently-abled (Divyangjan) friendly, barrier free environment***

***Write description covering the various components of barrier free environment in your institution in***



*maximum of 500 words*

- **Built environment with Ramps/lifts for easy access to classrooms**
- **Divyangjan friendly washrooms**
- **Signage including tactile path, lights, display boards and signposts**
- **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- **Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading**

### **Response:**

Poompuhar College is dedicated to creating an inclusive and barrier-free environment that ensures equal access and opportunities for all members of our campus community. Through a range of thoughtful design features and supportive resources, we strive to accommodate individuals with diverse abilities and needs.

**Ramp Facilities:** One of the key components of our barrier-free environment is the provision of ramp facilities throughout the campus. These ramps ensure easy access to classrooms, lecture halls, administrative buildings, and other facilities for individuals with mobility challenges, including those using wheelchairs, walkers, or mobility aids.

**Friendly Washrooms:** We understand the importance of accessible washroom facilities for individuals with disabilities or mobility impairments. Therefore, our campus features friendly washrooms equipped with accessible stalls, grab bars, and other amenities to accommodate diverse needs. These washrooms are designed to provide privacy, comfort, and independence for users, fostering a welcoming and inclusive environment.

**Assistive Software:** Technology plays a vital role in facilitating access to information and educational resources for individuals with disabilities. To support students with diverse learning needs, we provide access to assistive software and adaptive technologies, such as screen readers, magnification software, speech-to-text programs, and alternative input devices. These tools enable students with visual impairments, motor disabilities, and other challenges to access digital content, participate in classes, and complete coursework effectively.

**Scribes and Assistive Personnel:** In addition to technological support, we offer personalized assistance through the provision of scribes, note-takers, interpreters, and other assistive personnel. These individuals work closely with students with disabilities to provide academic support, facilitate communication, and ensure equal participation in classroom activities and academic assessments. By offering tailored assistance and accommodations, we strive to empower students with disabilities to succeed academically and thrive in their educational pursuits.

In summary, Poompuhar College is committed to fostering a barrier-free environment that promotes accessibility, inclusivity, and equal opportunity for all members of our campus community. Through the implementation of ramp facilities, friendly washrooms, clear signage, assistive software, and personalized support services, we aim to create an environment where every individual can fully

participate, engage, and succeed, regardless of their abilities or challenges.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

### 7.1.8

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and such other diversities (within 500 words).**

#### **Response:**

At Poompuhar College, we prioritize fostering a sense of community and unity among our diverse student body through a myriad of sports, cultural activities, and commemorative events. These initiatives serve as catalysts for developing mutual understanding, promoting harmony, and celebrating the rich tapestry of cultures and traditions within our institution.

One such hallmark event is our annual Pongal festival, which exemplifies unity in diversity. During this celebration, students from all ethnic backgrounds come together to collaborate and partake in various cultural activities, fostering an inclusive environment where every individual feels valued and respected.

In addition to the Pongal festival, we actively commemorate important days such as Women's Day, Yoga Day, World Environment Day, National Science Day, and more. These events serve as platforms for promoting tolerance, appreciation for diverse perspectives, and respect for various cultural, regional, and linguistic identities. By acknowledging and celebrating the unique contributions of different communities, we promote social cohesion and inclusivity within our college community.

Moreover, our sports and cultural activities serve as vehicles for promoting teamwork, camaraderie, and mutual respect among students. Through participation in intercollegiate sports tournaments, cultural competitions, and artistic performances, students develop valuable skills such as leadership, communication, and cooperation, while also forging lifelong friendships across cultural divides.

At Poompuhar College, we understand the importance of providing avenues for students to voice their concerns and grievances in a supportive and impartial manner. To this end, we have established a dedicated Student Grievance Redressal Cell, overseen by competent authorities, to address various student issues promptly and effectively. This cell serves as a vital resource for students seeking assistance with academic challenges, emotional support, or any other concerns they may encounter during their college journey.

Furthermore, we recognize the importance of gender equity and inclusivity in creating a supportive learning environment. In line with this commitment, we have established a Women's Grievance Redressal Cell, which operates impartially and without bias, to address grievances related to gender-

based discrimination, harassment, or any other concerns affecting female students.

In conclusion, Our College is dedicated to promoting a culture of inclusivity, diversity, and mutual respect among our student community. Through a wide range of sports, cultural activities, and commemorative events, as well as dedicated grievance redressal mechanisms, we strive to create an environment where every student feels empowered, supported, and valued, regardless of their background or identity.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.9

***Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens***

**Describe the various activities in the Institution for inculcating values for being responsible citizens as reflected in the Constitution of India within 500 words.**

#### **Response:**

Poompuhar College goes beyond the traditional scope of education by instilling in its students and staff a deep understanding of their constitutional obligations, encompassing the values, rights, duties, and responsibilities outlined in the Indian Constitution. Through various initiatives, the college ensures that both its academic community and employees are well-versed in the principles of citizenship and societal obligations.

One of the key programs implemented by the college is the Unnat Bharat Abiyan (UBA), which serves as a platform for disseminating knowledge about constitutional rights, values, and civic duties. Through the UBA, students, faculty, and staff members are provided with comprehensive information about their roles as responsible citizens, thereby fostering a culture of civic engagement and social responsibility.

Collaborating with organizations such as the National Service Scheme (NSS), National Cadet Corps (NCC), Youth Red Cross (YRC), and Red Ribbon Club (RRC), Poompuhar College organizes a wide range of awareness programs and events. These initiatives cover diverse topics such as the right to vote, drug abuse prevention, and traffic awareness. For instance, a recent traffic awareness program held in Melaiyur drew the participation of 50 students and faculty members. The program focused on educating attendees about road safety regulations and provided updates on the latest amendments in the Motor Vehicle Act of 2019 through interactive sessions and seminars.

Furthermore, the college places a strong emphasis on promoting mental well-being and tranquillity

among its stakeholders. In line with this commitment, numerous yoga sessions are organized regularly, providing participants with an opportunity to distress, rejuvenate, and cultivate inner peace. These sessions not only contribute to physical fitness but also nurture emotional resilience and mental clarity, fostering a conducive learning environment for all.

In addition to these initiatives, Poompuhar College actively engages in community outreach programs, leveraging its academic resources and expertise to address societal challenges and promote sustainable development. Through collaborative projects with local communities, the college empowers students to apply their knowledge and skills to real-world issues, thereby fostering a sense of social responsibility and ethical leadership.

Overall, Poompuhar College is dedicated to nurturing socially conscious and civically engaged individuals who are equipped to contribute positively to society. By instilling a deep appreciation for constitutional values and civic duties, as well as promoting mental well-being and community engagement, the college prepares its students and staff to be responsible citizens and agents of positive change in their communities and beyond.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Details of activities that inculcate values necessary to nurture students to become responsible citizens	<a href="#">View Document</a>

#### 7.1.10

**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The institutional Code of Conduct principles are displayed on the website**
- 2. There is a committee to monitor adherence to the institutional Code of Conduct principles**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** A. All of the above

File Description	Document
Report on the student attributes facilitated by the Institution	<a href="#">View Document</a>
Policy document on code of ethics.	<a href="#">View Document</a>
Handbooks, manuals and brochures on human values and professional ethics	<a href="#">View Document</a>
Document showing the Code of Conduct for students, teachers, governing body and administration as approved by the competent authority.	<a href="#">View Document</a>
Constitution and proceedings of the monitoring committee.	<a href="#">View Document</a>
Circulars and geo-tagged photographs with date and caption of the activities organized under this metric for teachers, students, administrators and other staff	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

#### **BEST PRACTICE I**

##### **Title of the Practice**

- Integration of ICT in the Teaching-Learning Process

##### **Objective of the Practice**

1. To enhance the interest and effectiveness of the teaching-learning process, institutions can adopt several strategies.
2. Implementing interactive teaching methods, such as active learning, group discussions and hands-on activities, engage students and promote deeper understanding.

3. Incorporating multimedia resources, technology-enabled learning platforms, and gamified learning experiences caters to diverse learning styles and fosters enthusiasm for learning.

### **The Context**

Teaching has indeed evolved into a multifaceted and challenging profession, especially with the rapid expansion of knowledge and the accessibility of information to both students and educators. In response to this evolving landscape, Information and Communication Technology (ICT) has emerged as a crucial tool for enhancing teaching and learning experiences. ICT offers a wide array of resources, such as multimedia presentations, online databases, educational software, and interactive learning platforms, which add interest, interactivity, and flexibility to the educational process.

### **The Practice**

In response to the evolving educational landscape, the integration of Information and Communication Technology (ICT) into teaching and learning has emerged as a transformative practice with profound implications for educational outcomes. Here's an in-depth look at this practice:

1. **Enhanced Engagement:** ICT tools such as multimedia presentations, interactive simulations, and online resources captivate students' attention and foster active participation in the learning process.
2. **Expanded Access to Resources:** ICT provides students and teachers with access to a vast array of educational resources, including online databases, digital libraries, and open educational resources (OERs). This abundance of resources facilitates independent research, promotes lifelong learning, and empowers students to explore topics beyond the confines of traditional textbooks.
3. **Personalized Learning:** ICT enables personalized learning experiences tailored to individual student needs and interests. Adaptive learning platforms and educational apps, offer personalized feedback, adaptive assessments, and differentiated instruction, allowing students to progress at their own pace and level of proficiency.

### **Evidence of success**

#### **Improved Academic Performance:**

- **Standardized Test Scores:** ICT integration has led to significant enhancements in students' standardized test scores.
- **Graduation Rates:** There is a notable increase in graduation rates as a result of effective ICT use.
- **Student Retention Rates:** Improved ICT tools and resources contribute to higher student retention rates.

#### **Personalized Learning Experiences:**

- **Digital Tutorials:** Access to digital tutorials allows for self-paced learning and targeted skill development, promoting deeper subject matter understanding.

#### **Enhanced Collaboration and Communication:**

- **Peer Interaction:** ICT tools facilitate increased interaction among students, promoting collaborative learning environments.
- **Knowledge Sharing:** Digital platforms and communication tools support knowledge sharing and collective problem-solving.

### **Problems encountered and resources required**

1. Limited access to technology and digital resources, particularly in resource-constrained environments, impedes equitable ICT integration.
2. Resistance to change among educators and administrators, coupled with inadequate training and professional development opportunities, hinders effective utilization of ICT tools and strategies.
3. The concerns regarding digital literacy, privacy, and cyber security pose significant obstacles to ICT integration efforts. Addressing these challenges requires a comprehensive approach that encompasses investment in infrastructure, technology, and digital resources, along with on-going training and support for educators.

## **BEST PRACTICE - II**

### **Title of the Practice**

- Effective Feedback System

### **Objectives of the Practice**

- a) To gather feedback from students, institutions can utilize regular surveys, focus groups, and suggestion boxes, enabling insight into their learning experiences, resource accessibility, and overall satisfaction. This feedback informs decision-making and identifies areas for improvement.
- b) Faculty development programs, such as workshops, seminars, and peer mentoring, enhance teaching skills, fostering innovation, improved engagement, and alignment with pedagogical best practices.
- c) Curriculum enhancement involves needs assessments, industry consultations, and alignment with emerging trends, ensuring relevance, responsiveness, and effectiveness in preparing students for careers and societal challenges.

### **The Context**

The growth and sustainability of an educational institution depend significantly on the satisfaction of its diverse stakeholders, including students, parents, teachers, alumni, and employers. Regular and comprehensive feedback mechanisms are established to solicit insights and perspectives from each stakeholder group. Surveys, focus groups, and alumni tracking systems are utilized to gather feedback on various aspects such as teaching quality, facilities, curriculum relevance, and graduates' employability.

## The Practice

In modern educational institutions, ensuring continuous improvement is paramount to meet the evolving needs of stakeholders and maintain excellence in education. One exemplary practice is the systematic collection of feedback from various stakeholders, including students, parents, teachers, alumni, and employers. This practice serves as a catalyst for positive change and growth within the institution.

Regular feedback mechanisms, such as surveys, interviews, and focus groups, are established to gather insights on different aspects of the educational experience. These may include teaching quality, curriculum relevance, support services, facilities, and graduates' employability. By engaging stakeholders in the feedback process, the institution demonstrates a commitment to transparency, accountability, and responsiveness to their needs and expectations.

### Evidence of Success:

#### Enhanced Student Satisfaction

- **Feedback Collection:** Regular collection of student feedback helped institution gauge satisfaction levels.
- **Responsive Actions:** Feedback showed increased student satisfaction.
- **Higher Ratings:** Surveys and assessments consistently showed improved ratings for teaching quality, support services, and overall learning experiences.
- **Feeling Valued:** Students report feeling heard, valued, and supported, which contributes to their overall satisfaction.

### Problems encountered and resources required

#### Problems Encountered:

- **Limited Participation:** Stakeholders may not actively engage in providing feedback due to competing priorities or a perceived lack of value.
- **Data Overload:** Gathering feedback from multiple sources can lead to a large volume of data, making analysis and interpretation difficult without appropriate tools and methodologies.
- **Resistance to Change:** Stakeholders may resist implementing feedback-driven changes due to familiarity with existing practices or scepticism about proposed improvements.

#### Resources Required:

- **Feedback Collection Tools:** User-friendly platforms like online surveys enhance stakeholder participation.
- **Data Analysis Software:** Advanced tools help analyze large volumes of feedback data for actionable insights.
- **Professional Development:** Training equips faculty and staff with skills for feedback collection, data analysis, and change management.



## 7.3 Institutional Distinctiveness

### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

Poompuhar College established in the picturesque rural setting over five decades ago, our college has been a beacon of educational excellence since its inception in 1964. With a transition to autonomy in 2009, the institution has continued its successful journey, driven by a steadfast commitment to providing quality education to the rural youth, a mission deeply embedded in its core values.

**Highlights of our college:**

#### **1. Uplifting the Rural Community**

Poompuhar College plays a pivotal role in uplifting the rural community through its dedicated educational programs. By providing access to quality education and various support services, the college contributes to the socio-economic development of the region. The institution's focus on inclusive education helps bridge the gap between rural and urban educational standards, fostering community development and progress.

#### **2. Serving Backward Students**

The college is committed to serving students from backward regions, ensuring that they receive the support and opportunities needed to succeed academically. Tailored programs and resources are designed to address the specific challenges faced by these students; promoting equal opportunities and helping them achieve their full potential.

#### **3. Empowering Socio-Economically Weaker Women Students**

Poompuhar College is dedicated to empowering women from socio-economically weaker backgrounds. Through scholarships, mentorship programs, and targeted educational initiatives, the college supports female students in overcoming barriers to education and achieving personal and professional success.

#### **4. Diverse E-content Development:**

Departments within our college have been proactive in developing a wide range of e-content, tailored to enhance the learning experience of our students. These digital resources serve as invaluable supplements to traditional classroom instruction, ensuring that students have access to high-quality educational materials irrespective of geographical constraints. Through interactive multimedia presentations, online tutorials, and digital libraries, students can engage with course materials in dynamic and innovative ways, fostering deeper understanding and retention of subject matter.

#### **5. Student Participation and Achievements:**

Our college prides itself on fostering an environment that encourages active student participation in extracurricular activities and competitions. Throughout the academic year, students enthusiastically engage in various competitions, spanning academic, cultural, and sports domains. Their dedication and talent have consistently been rewarded with numerous accolades and prizes, not only showcasing their individual achievements but also highlighting the collective spirit of excellence that permeates our campus community.

## **6. Collaborative Clean Campus Initiatives:**

In line with our commitment to environmental sustainability and community responsibility, departments such as the National Service Scheme (NSS), National Cadet Corps (NCC), Red Ribbon Club, and Youth Red Cross collaborate to maintain a clean and hygienic campus environment. Especially during festivals and other events, students and staff come together to conduct periodic cleaning activities, promoting a sense of collective ownership and pride in our shared campus spaces. These initiatives not only contribute to the physical well-being of our community but also instil important values of civic duty and environmental stewardship among our students.

## **7. Embracing Sustainability:**

As part of our on-going efforts to promote sustainability and reduce our environmental footprint, our college has invested in renewable energy infrastructure, including the installation of solar panels. By harnessing the power of solar energy, we have been able to significantly reduce our reliance on conventional electricity sources, thereby contributing to a cleaner and greener environment. This commitment to sustainability aligns with our broader ethos of responsible citizenship and underscores our dedication to creating a more sustainable future for generations to come.

## **8. Values Instillation and Safety Awareness:**

At our college, we believe in nurturing not only academic excellence but also inculcating important values and promoting safety awareness among our students. Through various initiatives such as oath-taking ceremonies, rallies, and road safety awareness programs, we strive to instil in our students a strong sense of ethics, integrity, and social responsibility. By emphasizing the importance of adhering to safety rules and regulations, we aim to create a campus environment that prioritizes the well-being and security of all members of our community.

## **9. Promoting Civic Engagement:**

Our college places a strong emphasis on promoting civic engagement and active participation in democratic processes among our students. Through the efforts of organizations such as the NCC and NSS, students are actively involved in educating the public about their voting rights and responsibilities. By empowering students to become informed and engaged citizens, we seek to instil in them a sense of civic duty and a commitment to making positive contributions to society.

## **10. Health Awareness and Cleanliness Campaigns:**

In addition to academic and extracurricular pursuits, our college places a high priority on promoting health awareness and cleanliness among our students and staff. Through a variety of initiatives such as blood donation camps, general health check-ups, and conferences, we strive to raise awareness about

important health issues and encourage healthy lifestyle choices. These campaigns not only contribute to the physical well-being of our community but also promote a culture of wellness and self-care.

### 11. Celebrating Fine Arts and Talent:

Our college recognizes and celebrates the diverse talents of our students through a vibrant program of fine arts activities. From music and dance performances to visual arts exhibitions, our campus serves as a platform for students from various departments to showcase their creativity and artistic expression. Through participation in these events, students not only hone their artistic skills but also gain valuable experience in collaboration, communication, and self-expression. The recognition and prizes awarded for their talents serve as a testament to their hard work and dedication, inspiring them to continue pursuing their passions and aspirations.

In conclusion, our college stands as a testament to the transformative power of education and the potential of individuals to effect positive change in their communities and beyond. Through a holistic approach to education that emphasizes academic excellence, values instillation, and civic engagement, we strive to empower our students to become responsible and compassionate leaders who are equipped to address the challenges of the 21st century and make meaningful contributions to society.

File Description	Document
Appropriate webpage in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

The college is making progress toward realizing its mission and assimilate the values proposed through the action plan prepared every year integrating students, faculty and parents and thereby intending to benefit the society in all aspects. In order to accomplish these goals, the college has already been upholding excellence in all facets of its educational endeavors. The college empowers more first generation learners through education keeping in mind the ruralites and thereby serving the cause of social justice, ensuring equity and progress.

Nine departments have received Research Center approval to support research activities. In order to attain research excellence, the college is also prioritizing innovation, projects, and research.

The college works very hard to promote excellence through various programmes. Administrative meetings, academic meetings, staff council meetings, departmental meetings, alumni meetings, parents-teachers meetings and other meetings have contributed to the constructive growth of the college. Holistic development of the students is monitored through personality development, counselling, leadership training, sports activities, career guidance and placement, cultural activities and soft skill training programmes. The college encourages the students to give their best to the society through NSS, NCC, YRC, RRC and other services. The college is aware of its obligation to prepare students for the workforce by developing their skills and personalities. As a result, conferences, seminars and workshops are conducted to enhance knowledge, skills and professionalism.

Effective quality assessment and assurance procedures allow for ongoing monitoring and improvement of the educational quality of the institution. The college adheres to the practice of Outcome Based Education by defining the goals for the courses and programs. To sustain quality, advancements are made in response to an accurate assessment of these outcomes' accomplishment. The college is aware of its obligation to prepare students for the workforce by developing their skills and personalities. The college strives to develop capable professionals and engaged citizens by offering a top-notch education and fostering moral principles.

### Concluding Remarks :

The college being the brain child of the Tamil Nadu H R & C E Department, has its motto as "Irai, Kalai, Pani" meaning "Worship, Art and Mission". The students encounter a similar procedure pertaining to the motto as they become better citizens while they pursue their academic goals at this college. The college maintains that the goal of education is to develop pupils holistically. Students can explore their interest and self, broaden their social and cultural horizons, and develop more viable careers by attending college. With a wealth of resources and individualized attention, the college prepares its students to take on the problems of a global society. The college equips its students with knowledge and one-on-one guidance to successfully navigate the global challenges. Through its extension programs, the college gives selfless services to the community, transforming students into better citizens who can contribute to the development of the country. The college instills in the students a set of values that encourages inclusivity, empathy, and responsibility. With the cooperation and contribution of students, faculty, and alumni, the college revitalizes itself. With its roots in rural areas, the college hopes to empower its students with knowledge and close the sociocultural and economic gaps in their lives. The college keeps progressing extraordinarily, serving humanity as a model for higher education, demonstrating remarkable advancement.



## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																												
1.3.3	<p><b>Percentage of programmes that have components of field projects / research projects / internships during the last five years.</b></p> <p><b>1.3.3.1. Total Number of programmes that have components of field projects / research projects / internships (without repeat count) during the last five years</b> Answer before DVV Verification : 20 Answer after DVV Verification: 20</p> <p><b>1.3.3.2. Total Number of programmes offered (without repeat count) during the last five years</b> Answer before DVV Verification : 29 Answer after DVV Verification: 20</p> <p>Remark : DVV has made the changes as per IIQA.</p>																																												
2.1.1	<p><b>Enrolment percentage</b></p> <p><b>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)</b> Answer before DVV Verification:</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>596</td><td>729</td><td>566</td><td>833</td><td>812</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>583</td><td>654</td><td>681</td><td>792</td><td>802</td></tr></table> <p><b>2.1.1.2. Number of sanctioned seats year wise during last five years</b> Answer before DVV Verification:</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>1066</td><td>1105</td><td>1028</td><td>1210</td><td>1200</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>1066</td><td>1105</td><td>1028</td><td>1210</td><td>1200</td></tr></table> <p>Remark : DVV has made the changes as per shared reports.(Only first year admissions to be considered))</p>					2022-23	2021-22	2020-21	2019-20	2018-19	596	729	566	833	812	2022-23	2021-22	2020-21	2019-20	2018-19	583	654	681	792	802	2022-23	2021-22	2020-21	2019-20	2018-19	1066	1105	1028	1210	1200	2022-23	2021-22	2020-21	2019-20	2018-19	1066	1105	1028	1210	1200
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2.1.2	<b>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable</b>																																												

**reservation policy for the first year admission during the last five years****2.1.2.1. Number of actual students admitted from the reserved categories in the first year of the programme year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
546	622	542	730	724

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
324	387	326	507	503

**2.1.2.2. Number of seats earmarked for reserved category as per GoI/State Govt. rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
750	770	732	822	818

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
519	533	509	569	568

Remark : DVV has made the changes as per shared report of actual students admitted from the reserved categories.

**3.4.3 Number of research papers published per teacher in the Journals as notified on UGC CARE list during the last five years****3.4.3.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification : 186

Answer after DVV Verification: 105

Remark : DVV has made the changes as per shared list.

**3.4.4 Number of books and chapters in edited volumes published per teacher during the last five years****3.4.4.1. Total Number of books and chapters in edited volumes published during the last five years**

Answer before DVV Verification : 14

Answer after DVV Verification: 10

Remark : DVV has made the changes as per excluded without ISBN no.

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations